



Wellington Fire Protection District

Station 1, 8130 3rd Street, Wellington, CO 80549

August 20, 2025, BOARD MEETING MINUTES

Call to Order & Pledge of Allegiance

- Time Called to Order: 1700 hours
- Pledge of Allegiance: Conducted.
- Roll Call:
Directors: Bollinger, Standing, Hunter, Hodgson and Amicarella were present.

Agenda Notes

- Chief Germain asked to have the September meeting date rescheduled to 9/10 or 9/24 due to the SDA Annual Conference that he and Tracy will be attending the week of 9/17. After brief discussion, 9/10/25 was agreed upon.
- No conflicts of interest noted.

Public Comment

- No Public Comment

Employee Recognition

- **Captain Schneeberger** – completed Fire Officer I Certification.
- **Captain Cropp** – completed Incident Safety Officer Certification.

Guests or Presentations

- No guests or presentations

Consent Agenda (Meeting Minutes)

Motion, to approve the minutes from July 16, 2025, Regular Board Meeting, was made by Hodgson. Motion was seconded by Amicarella and passed unanimously on a vote of 5/0.

Chief's Report – Operational Updates

- **Wildland-Urban Interface Code:** New state code passed, adoption required by all counties and fire districts by 2026. Challenges will be with implementing and enforcing the codes. Working with County and the Town's Building Inspector for enforcement. Director Amicarella asked about having a map link

on our website for public to review. Chief replied that once adopted, it will be added.

- **Policy Manual:** Consolidated operational policies finalized; annual review scheduled for October.
- **Staffing:** Two firefighter vacancies; worked from the previous list & process done in February. Two offers are expected to be extended next week. New candidate list to be established in November.
- **Training:** Agreement with Loveland Fire Rescue for use of live fire facility. Training days scheduled for Sept 8, 10, 12. Estimated cost ~\$23,000 (backfill, rental of the facility and use of their pump truck for three days)
- **Professional Development:** Chief attending statewide Fire Chief Think Tank in Granby next week.

Committee Reports

Captain Schneeberger reported

Fleet:

Routine operations. Recent Type 3 engine deployment funded tire replacement.

Wildland:

Type 3 deployed to South Rim Fire along with 3 department personnel. Type 6 and 3 personnel deployed to Stoner Mesa Fire and are expected to return Aug 24th.

Wildland crews will resume availability in the third week of September after live fire training.

Financial Report Highlights (By David Green)

- **Cash balance:** \$3.7M available.
- **Expenditures:** ~\$220K in wages; audit fees posted. Overall ~60% of budget spent YTD.
- **Grants:** Awaiting further instructions on radio grant (expected November). Group purchase program will increase number of radios acquired.
- **Budget Notes:**
 - IT and Station Supplies higher than anticipated due to multi-year purchases and replacements.
 - Insurance includes renewal of Property & Liability- prepayment into 2026.
 - Wildland overtime fully reimbursable through DFPC; accounting adjustments to better reflect offsetting revenues discussed.

Incident Activity Report (July)

- **Total Incidents:** 104 (increase from June).
EMS: 53
Fire/Other: 40
Vehicle Accidents: 11
- **Notable Incidents:**
July 4th: 21,000 attendees in town; fire district staffed extra units.
July 6th: Multi-vehicle crash involving Tesla on I-25; 1 fatality, multiple injuries.
July 8th: Shoofly Lane structure fire—quick response prevented total loss.
Additional incidents: overturned semi-truck north of town; no injuries.

District Business

RESOLUTION 2025-06

This resolution is to enact a sales tax in the Wellington Fire Protection District for the purpose of defraying the cost of capital purchases.

- Reviewed draft language regarding TABOR compliance.
- Concerns raised about inconsistencies in Section 5 (“will comply” vs. “won’t comply”). Chief Germain did have a conversation with the District’s attorney regarding Section 5 having potential conflicting language and attorney advised there was no conflict.

Motion, to adopt Resolution 2025-06 was made by Hodgson. Motion was seconded by Bollinger and on a vote of 4/1, passes.

UPDATED PROCUREMENT POLICY & FORMAL BID PROCESS

Streamlined policy replaces prior draft; bid threshold aligned across documents at \$60,000.

- **Revisions adopted:**
 - Records retention standardized to 5 years (to match statute).
 - Board Treasurer to be notified for any expenditure over \$10,000 (notification only; no added approval).
 - Title correction from “Assistant Chief” to “Captain.”
 - Wildland purchasing noted: operational needs covered (wildland credit card limit \$10,000; DFPC reimbursements apply).

Motion, to adopt procurement policy with discussed revisions, was made by Standing. Motion was seconded by Amicarella and passed on a vote of 5/0.

GRANT WRITER CONTRACT (AUDREY RADFORD) – AFG FOR SCBAS

- Scope: Prepare AFG application (anticipated Nov window) for SCBA replacement (~\$200–\$250K need; bottles aging/hydro-test issues).
- Terms: Up to 100 hours at \$70/hr (not to exceed \$7,000).

Chief did state that if the grant doesn't open up, then contract would end.

Motion, to accept contract, up to 100 hours, made by Hunter. Motion was seconded by Standing and passed unanimously on a vote 5/0.

EXECUTIVE SESSION

Motion, to enter Executive Session at 1757 hours, Chief Germain Contract, Pursuant to CRS 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and instructing negotiators, was made by Standing. Motion was seconded by Hunter and passed unanimously on a vote of 5/0.

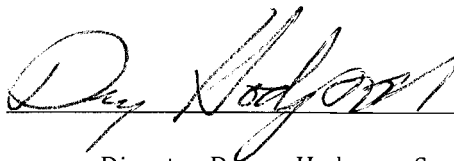
Calendar and Miscellaneous

Pension Board and Regular Board Meeting moved to September 10th 2025 at 1700 hours, Station 1.

- Pension Board Meeting: September 10, 2025 at 1700 hours, Station 1
- Regular Monthly Board Meeting will follow Pension Board Meeting September 10, 2025, Station 1.

Adjournment

Motion, to adjourn at 1832 hours, was made by Standing. Motion was seconded Amicarella and passed unanimously on a vote of 5/0.

A handwritten signature in black ink, appearing to read "Denny Hodgson", is written over a horizontal line.

Director Denny Hodgson, Secretary/Clerk