

Station 1
8130 3rd Street
Wellington, CO 80549



Station 2
108 E County Road 66
Fort Collins, CO 80524

Wellington Fire Protection District REGULAR BOARD MEETING AGENDA

The **Regular Board Meeting** of the Wellington Fire Protection District will be directly after the pension board meeting that starts at **5:00 pm on April 16th, 2025**. The meeting will be held at **Station 1** located at 8130 3rd St, Wellington, CO 80549. Please contact our administrative office for any attendance accommodations. **Zoom Meeting information is listed below.**

Pledge of Allegiance

Roll Call

Additions/Deletions to the Agenda

Conflicts of Interest

Correspondence

Public Comment

Any property owner, business owner, or resident of the District that would like to comment on items not listed on the agenda may be restricted to a 3-minute limit per person.

Employee Recognition

- **Swearing in of permanent WFPD Firefighters**

Guests or Presentations

Consent Agenda

- Regular Board Meeting Minutes for March 10th 2025

Monthly Activity Report

Chief's Report Employee

Report Committee

Reports Monthly

Financial Report District

- Business:**
1. **Discussion- New Board of Directors Training**
 2. **Discussion- Magellan Strategies Sales Tax Survey**
 3. **Informative- District Election Update**

Station 1
8130 3rd Street
Wellington, CO 80549



Station 2
108 E County Road 66
Fort Collins, CO 80524

Wellington Fire Protection District

Other

Calendar Items:

Next Board Meeting –Regular Board Meeting – May 21st 2025, at Station 1.

Adjournment:

Wellington Fire Protection District Zoom Meeting information

Join Zoom Meeting
<https://us02web.zoom.us/j/7848079463>
Meeting ID: 784 807 9463
+ 17209289299,,7848079463# US (Denver)



MONTHLY SERVICE ACTIVITY



Month March 2025

TOTAL INCIDENT ACTIVITY: **88** YTD: 283

Fire and Other Services: **38** YTD: 102 EMS Responses: **44** YTD: 160

Motor Vehicle Accidents: **6** YTD: 21

GREEN = Increase from prev. month

RED = Decrease " " "

Incidents of note:

3/10/2025 1620 hrs. CR 7 and CR 82 Wildland Fire. Engine 91, Brush 913, Brush 92, Platte River Fire Brigade, LCSO Emergency Services and Tender 12 from Poudre Fire Authority responded to 3 fires in close proximity to each other covering approx.. 10 acres. Crews worked to protect exposures and contain fire under dry and windy conditions. Cause of the fires was due to sparks from a malfunctioning motor vehicle.

3/10/2025 1640 hrs. 3400 Saratoga Way, Building Fire. While all WFPD units were committed to the above mentioned wildland fire, Chief 90 and Poudre Fire units responded to a garage fire at this address. The fire was contained to the garage of a multi-family building. 2 children who were home at the time, quickly called 911 and evacuated the adjacent units. Thanks to their quick action, fire damage was minimal and there were no injuries.

3/12/2025 0632 hrs. 10025 N CR 5. Building Fire . Engine 91, Engine 92, PFA Tender 6 arrived to find a poultry outbuilding fully involved. Bystanders on scene were protecting nearby structures with a garden hose. Arriving crews quickly knocked down the fire and protected exposures. Several chickens and ducks perished in the fire. The cause of the fire was due to a heat lamp and was determined to be accidental.

3/20/2025 1123 hrs. Soapstone Natural Area. Remote Patient Removal. E91 and Ram 92, Air Life Helicopter and LCSO Emergency Services responded to a report of a hiker with a leg fracture. Air Life and LCSO located the patient and guided WFPD crews to the scene. The need for air transport was ruled out and the patient was hand carried via rescue litter to an awaiting ground ambulance and was transported to a local hospital for treatment.

3/28/2025 1850 hrs. I-25, MM 178, Motor Vehicle Crash with Injury. Engines 91 and 92, with PFA E6 and arrived to find a single vehicle roll over with serious injuries to 1 person. The vehicle had rolled over multiple times and came to rest 150' from the road in a ditch. The patients injuries warranted air transport to the hospital and a helicopter was dispatched. I-25 was closed to accommodate aircraft landing and the pt. was air lifted to the hospital.

WELLINGTON FIRE PROTECTION DISTRICT

3/30/2025 1931 hrs. 8119 4th Street. Building Fire. Engines 91 and 92, Chief 90, PFA E7 and E12 responded for a reported fire at this address. Units arrive to find a single story house with a fire in the rear of the building. A quick knockdown by first arriving crews contained the fire to the room of origin. E92 conducted a primary search for victims with none found. E12 and E7 conducted secondary searches and ventilation. There were no occupants home at the time of the fire and there were no injuries. A snake was rescued from the building. The cause of the fire was undetermined.

Wellington Fire Protection District Monthly Disbursements As of March 31, 2025

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
CASH-IMPACT FEES									182,970.97
100 · Colotrust - Impact Fees									182,970.97
Total 100 · Colotrust - Impact Fees									182,970.97
Total CASH-IMPACT FEES									182,970.97
CASH - GENERAL FUND									2,149,620.22
101 · Colotrust Plus									1,946,323.38
Transfer	03/03/2025			Funds Tran...	X	103 · Operat...		100,000.00	1,846,323.38
Transfer	03/07/2025			Funds Tran...	X	103 · Operat...		475,000.00	1,371,323.38
Deposit	03/10/2025			Deposit	X	110 · Cash ...	1,305,255.59		2,676,578.97
Deposit	03/10/2025			Deposit	X	4020 · Inter...	9,148.62		2,685,727.59
Total 101 · Colotrust Plus									2,685,727.59
102 · Colotrust Prime									158,153.76
Deposit	03/31/2025			Deposit	X	4020 · Inter...	571.91		158,725.67
Total 102 · Colotrust Prime									158,725.67
103 · Operating - Points West - 5485									1,905.37
Check	03/03/2025	ACH	Xcel Energy		X	6010 · Utilities		1,263.96	641.41
Transfer	03/03/2025			Funds Tran...	X	101 · Colotr...	100,000.00		100,641.41
Check	03/05/2025	ACH	Centurylink / Lu...		X	6010 · Utilities		200.06	100,441.35
Check	03/05/2025	ACH	Rocky Mountain ...		X	5210 · Healt...		1,288.44	99,152.91
Bill Pmt -Check	03/06/2025	7302	190 Leatherwork...		X	2000 · ACC...		1,859.85	97,293.06
Bill Pmt -Check	03/06/2025	7303	Arvada Fire Prot...		X	2000 · ACC...		2,800.00	94,493.06
Bill Pmt -Check	03/06/2025	7304	Aubrie Radford		X	2000 · ACC...		2,400.00	92,093.06
Bill Pmt -Check	03/06/2025	7305	Chris Sheafor		X	2000 · ACC...		2,000.00	90,093.06
Bill Pmt -Check	03/06/2025	7306	Community First...		X	2000 · ACC...		269,545.66	-179,452.60
Bill Pmt -Check	03/06/2025	7307	Eric Jackson	VOID:	X	2000 · ACC...	0.00		-179,452.60
Bill Pmt -Check	03/06/2025	7308	First Responder ...		X	2000 · ACC...		2,700.00	-182,152.60
Bill Pmt -Check	03/06/2025	7309	Green & Associa...		X	2000 · ACC...		3,000.00	-185,152.60
Bill Pmt -Check	03/06/2025	7310	MES Service Co...		X	2000 · ACC...		78.48	-185,231.08
Bill Pmt -Check	03/06/2025	7311	Portable Restroo...		X	2000 · ACC...		116.00	-185,347.08
Bill Pmt -Check	03/06/2025	7312	Poudre Fire Auth...		X	2000 · ACC...		594.26	-185,941.34
Bill Pmt -Check	03/06/2025	7313	Vertical Bridge T...		X	2000 · ACC...		584.68	-186,526.02
Bill Pmt -Check	03/06/2025	7314	Wellington Profe...	Pay dates: ...	X	2000 · ACC...		685.41	-187,211.43
Bill Pmt -Check	03/06/2025	7315	Eric Jackson		X	2000 · ACC...		114.37	-187,325.80
General Journal	03/07/2025	2022...			X	5010 · Salar...		53,604.42	-240,930.22
General Journal	03/07/2025	2022...			X	5010 · Salar...		11,326.19	-252,256.41
Transfer	03/07/2025			Funds Tran...	X	101 · Colotr...	475,000.00		222,743.59
Check	03/12/2025	ACH	Pinnacol Assura...		X	5120 · Work...		2.00	222,741.59
Check	03/13/2025	ACH	Poudre Valley R...		X	6010 · Utilities		276.76	222,464.83
Check	03/14/2025	ACH	In person Transfer	payment to...	X	5230 · FPP...		26.75	222,438.08
Check	03/18/2025	ACH	Northern Colora...	Acct: 40911	X	6010 · Utilities		39.00	222,399.08
Check	03/18/2025	ACH	Northern Colora...	Acct 40810	X	6010 · Utilities		39.00	222,360.08
Check	03/18/2025	ACH	Fire And Police ...		X	5230 · FPP...		32,072.86	190,287.22
Check	03/19/2025	ACH	AFLAC		X	2100 · Payr...		505.78	189,781.44
Check	03/19/2025	ACH	Vectra Bank		X	2201 · Vectr...		7,101.94	182,679.50
Check	03/20/2025	ACH	Rocky Mountain ...	Invoice: 12...	X	5210 · Healt...		265.50	182,414.00
Check	03/21/2025	ACH	Republic Services		X	6010 · Utilities		248.72	182,165.28
General Journal	03/21/2025	2022...			X	5010 · Salar...		52,006.26	130,159.02
General Journal	03/21/2025	2022...			X	5010 · Salar...		11,139.34	119,019.68

10:17 AM

04/11/25

Accrual Basis

Wellington Fire Protection District
Monthly Disbursements
As of March 31, 2025

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	03/21/2025	ACH	Paylocity		X	7060 · Payr...		786.62	118,233.06
Check	03/24/2025	ACH	Northern Color...	acct 173.01	X	6010 · Utilities		47.94	118,185.12
Check	03/24/2025	ACH	Senergy Petrole...	Invoice SE...	X	6120 · Fuel ...		541.71	117,643.41
Check	03/25/2025	ACH	Black Hills Energy		X	6010 · Utilities		1,278.51	116,364.90
Check	03/26/2025	ACH	Town of Wellingt...		X	6010 · Utilities		236.78	116,128.12
Check	03/27/2025	ACH	Anthem Blue Cr...		X	5210 · Healt...		22,145.28	93,982.84
General Journal	03/27/2025	2022...			X	5010 · Salar...		1,984.76	91,998.08
General Journal	03/27/2025	2022...			X	5010 · Salar...		270.03	91,728.05
Check	03/28/2025	ACH	Xcel Energy		X	6010 · Utilities		1,400.21	90,327.84
Total 103 · Operating - Points West - 5485							575,000.00	486,577.53	90,327.84
108.000 · Operating - 1st National Bank									43,237.71
Total 108.000 · Operating - 1st National Bank									43,237.71
Total CASH - GENERAL FUND							1,889,976.12	1,061,577.53	2,978,018.81
TOTAL							1,889,976.12	1,061,577.53	3,160,989.78

**WELLINGTON FIRE PROTECTION DISTRICT
ACCOUNTANT'S REPORT
March 31, 2025**

DESCRIPTION	AMOUNT	
March 31, 2025	Operating and Admin Expenditures	\$ 51,149
March 31, 2025	Personnel Costs	187,920
	TOTAL EXPENDITURES - CURRENT MONTH	<u>\$ 239,069</u>

CURRENT MONTHS REVENUES

Tax Revenue	\$ 241,828
Interest Income	10,423
Other Income	1,706
TOTAL RECEIPTS - CURRENT MONTH	<u>\$ 253,957</u>

CASH BALANCE PER FINANCIAL STATEMENTS

	Balance per reconciliation
COLOTRUST - Non Impact Fee accounts	<u>\$ 2,685,728</u>
Points West Bank	70,527
Total Cash per reconciliation	<u>\$ 2,756,254</u>
	March 31, 2025
Less uncleared disbursements for current month	(51,149)
Add: Cash at County Treasurer	241,828
Net Cash Available	<u>\$ 2,946,933</u>

UNAUDITED
WELLINGTON FIRE PROTECTION DISTRICT
REVENUE & EXPENDITURE STATEMENT
ACTUAL & BUDGET FOR PERIOD ENDING ON MARCH 31, 2025
COMBINED FUNDS

	MARCH ACTUAL	YTD ACTUAL	2025 BUDGET	% OF BUDGET USED	BUDGET REMAINING
REVENUE					
4010 Larimer County Tax	\$ 220,270	\$ 1,626,129	\$ 3,880,667	41.90%	\$ 2,254,538
4013 Tax Rebate Payment	-	-	(52,222)	0.00%	(52,222)
4012 Specific Ownership Tax	21,558	59,019	215,000	27.45%	155,981
4014 Wildland Firefighting	-	-	60,000	0.00%	60,000
4016 Service Fees	-	-	1,000	0.00%	1,000
4017 Miscellaneous	-	72	5,000	1.44%	4,928
4018 Donations and events	-	100	25,000	0.40%	24,900
4020 Interest income	10,423	28,260	100,000	28.26%	71,740
4019 Grants	-	-	16,200	0.00%	16,200
4015 Impact Fees	1,706	1,706	40,000	4.27%	38,294
TOTAL REVENUE	253,957	1,715,286	4,290,645	39.98%	2,575,359
PERSONNEL COSTS					
5010 Salaries and Wages	121,986	391,119	1,904,805	20.53%	1,513,686
5020 Wildland Salaries	-	-	45,000	0.00%	45,000
5025 District Board Compensation	800	1,700	9,000	18.89%	7,300
5030 Overtime	26,181	52,867	232,301	22.76%	179,434
5110 Employer Taxes	2,604	7,666	62,158	12.33%	54,492
5120 Workers Compensation	2	4,875	71,514	6.82%	66,639
5210 Health, Dental & Vision Insurance	20,623	62,401	197,583	31.58%	135,182
5230 FPPA	15,723	49,008	258,666	18.95%	209,658
TOTAL PERSONNEL COSTS.	187,920	569,637	2,781,027	20.48%	2,211,390
OPERATING AND ADMIN EXPENDITURES					
6010 Utilities	6,319	14,174	53,000	26.74%	38,826
6020 Station Supplies	445	4,384	6,000	73.07%	1,616
6030 Building Repairs & Maintenance	18	934	25,000	3.74%	24,066
6110 Equipment and Supplies	5,089	12,921	85,000	15.20%	72,079
6120 Fuel Expenses	546	3,054	28,000	10.91%	24,946
6140 Repairs and Maintenance - Equipment	9,690	19,445	80,000	24.31%	60,555
6210 IT services and supplies	1,320	6,418	29,932	21.44%	23,514
6230 Dispatch	585	1,754	14,500	12.10%	12,746
6310 Health & Safety	1,350	4,050	28,500	14.21%	24,450
6320 Wildland Travel Expenses	-	-	15,000	0.00%	15,000
6330 Training & Seminars	-	5,902	63,000	9.37%	57,098
6335 Travel, Meetings and Meals	203	595	2,650	22.45%	2,055
7010 Office Expenses	111	1,431	6,000	23.84%	4,569
7020 Accounting/Finance	4,000	10,000	65,000	15.38%	55,000
7025 Legal Expenses	-	1,710	15,000	11.40%	13,290
7030 Professional Fees	212	11,912	32,000	37.23%	20,088
7050 Fees/Dues/Subscriptions	748	4,382	13,100	33.45%	8,718
7060 Payroll Processing Fees	787	2,727	10,000	27.27%	7,273
7070 County Treasurer Fees	4,406	32,526	77,613	41.91%	45,087
7080 Bank Service Charge	-	-	300	0.00%	300
7100 Insurance	15,181	15,661	44,300	35.35%	28,639
7110 District Board Expenses	-	-	5,000	0.00%	5,000
7120 Election Cost	141	3,370	54,000	6.24%	50,630
6336 Contingencies	-	-	80,000	0.00%	80,000
8003 Volunteer Pension Contribution	-	-	129,824	0.00%	129,824
6401 Public Education	-	-	1,000	0.00%	1,000
7942 Capital Outlay	-	-	1,340,000	0.00%	1,340,000
9015 Debt Service / Lease Payments	-	269,546	269,546	100.00%	0
TOTAL OPERATING AND ADMIN EXPENDITURES	51,149	426,897	2,573,265	16.59%	2,146,368
TOTAL EXPENDITURES	239,069	996,534	5,354,292	18.61%	4,357,758
EXCESS (DEFICIENCY) OF REVENUE OVER (UNDER) EXPENDITURES	14,888	718,750	(1,063,647)		\$ 1,782,400

Not certified, reviewed or compiled. No assurances provided. All disclosures are omitted.

