



# Wellington Fire Protection District

## OCCUPANCY / BUSINESS CHANGE PERMIT APPLICATION

Occupancy #:

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Owner Email: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_ Building Owner Name: \_\_\_\_\_

Business Owner Phone: \_\_\_\_\_ Business Owner Phone: \_\_\_\_\_

Type of Business: \_\_\_\_\_

This form is an application for an Occupancy Permit for the Wellington Fire Protection District (WFPD). Occupancy Permits enable WFPD to perform inspections that ensure the building and property complies with the adopted Fire Code.

Neither an Occupancy Permit nor the addresses are transferrable. If the permitted business change's locations, or adds another unit, you will be required to apply for a new Occupancy Permit.

In some cases, you may be required to obtain a Knoxbox. To order a Knoxbox, visit [www.knoxbox.com](http://www.knoxbox.com) and select buy now, then select "Wellington FPD".

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Printed Name

Form Revised 3.8.2022