



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District was called to order at approximately 4:00 PM, on **November 9, 2022**, at **Station 16** located at 8130 3rd St, Wellington, CO 80549.

Pledge of Allegiance

Roll Call *DIRECTORS PRESENT – PIERSON, MEYERS, GAITER, SARNO, PETTIT*

Additions/Deletions to the Agenda- *None*

Conflicts of Interest- *None*

Correspondence

Letter to Board from WFPD employees – *The letter was reviewed by the Board and the board decided to address it during the “Other” section of the meeting following “District Business”*

Public Comment

Any member or resident of the District that would like to comment on items not listed on the agenda may be restricted to a 3-minute limit per person.

There was no public comment

Guests or Presentations- *None*

Consent Agenda

- Regular Board Meeting Minutes for October 12, 2022

M/S SARNO/MEYERS to APPROVE the consent Agenda. Voice votes unanimous; motion PASSED

Fire Chief's Report

- *Job Fair/Recruitment Event at Aims CC October 26, 2022*
- *Evaluating opportunity to coordinate with & utilize Aims EMS Interns*
- *Recent Regional Fire Chief's meeting*
 - *Fire Engine now excess of \$1m with almost 2-year lead time*
 - *2 recent fire station builds over \$8m each with over 2 years design to open*
 - *Other hard capital equipment costs exceeding revenue growth*
 - *All considering and implementing alternative delivery models*
- *Call Volume Reports*
 - *2019 – 944 incidents 68% EMS, 4% Fire, 26% other*
 - *2020 – 1,011 incidents 66% EMS, 4% Fire, 28% other, +7% over prior year*
 - *2021 – 1,133 incidents 67 % EMS, 3% Fire, 28% other, +12% over prior year*



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- 2022 – 941 ytd, 977 Pytd, 61% EMS, 8% Fire, 31% other, -4% over prior year
- **Recent Calls**
 - CPR call 10/22 – N. CR15 – E16 & E17 – Recognition
 - Structure Fire – Starlight / CR15 – E17, E16, TE16, PFA
- *Evaluating remaining eligibility list candidates, preparing for full-time recruitment*

District Business

1. Monthly Financial Report

- i. Balance Sheet
- ii. Reconciled Cash Balances
- iii. Profit & Loss Report
- iv. Income & Expense by Month
- v. Monthly Disbursements
- vi. Twelve-Month Cash Flow Report

Gabe Buldra & Dominic Filosa with JVG called into the meeting and reviewed the Monthly Financial Report for the Board of Directors. He and staff answered questions from the Board on the report.

*M/S GAITER/SARNO to ACCEPT the **Monthly Financial Report** as presented. Voice votes unanimous; motion PASSED*

2. Discussion - 2023 Proposed Operating Budget

Chief Patterson presented the updated 2023 Proposed Operating Budget to the Board of Directors based upon feedback from November 2nd Board Work Session. Director Gaiter discussed and questioned various individual expenditure line items in the proposed budget and rationale for setting those estimated values. More discussion was had to reduce non-personnel expenditures or defer repayment of impact fee funds to be used to increase wages.

Motion by Director Gaiter to increase the wage in general, the large wage category by \$23,510.00. No second, motion died.

More discussion was held regarding decreasing individual line-item expenditures to reduce expenditures.

3. Discussion & Possible Action - Election Firm Proposals

Staff shared and discussed the two proposals that had been received and other firms that declined to bid on the process. The Board had some questions about the services provided by each firm. Staff will validate service options with each vendor and will bring back a recommendation for possible Board action at the December Regular Board Meeting.

4. Discussion & Possible Action – Draft Resolution Adopting Meet & Confer Process



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Board discussed the draft resolution prepared by District's legal counsel for possible edits and consideration. Director Sarno shared additional information received from District's legal counsel. Board directed staff to bring a formatted resolution to the December regular meeting for Board consideration.

5. Board Discussion Items

i. Board process for responding to questions during Public Comment period

Board and staff discussed options and processes for responding to questions posed during the public comment period of Board meetings. Board discussed adopting a practice of obtaining contact information from members of the public asking questions to allow for an opportunity to respond later.

ii. EMS Equipment

Staff discussed the Equipment Loan Agreement executed between the WFPD & Larimer County Sheriff's Office (LCSO) for the use of District ALS EMS Equipment. Staff discussed the current deployment and limited ability for use of select ALS equipment and the duplicate equipment that was loaned to LCSO for their deployment and potential use.

iii. Family Medical Leave Insurance (FAMLI) Program – Opt-Out Process

Staff shared and discussed information regarding the Colorado Paid Family and Medical Leave Insurance (FAMLI) program and the three options for the Board to consider. An information packet was included in the Board packet and a resolution will be brought to the December Regular Board Meeting for consideration.

Other

A Board Work Session was scheduled for November 30, 2022, at 5:00 PM at Station 16 for the purpose of holding a "Question & Answer" session between the Board and the employees of the District.

Calendar Items

Next Regular Pension & Board Meetings – December 14, 2022, 4:00 PM – Station 16

Adjournment

M/S PETTIT/GAITER to adjourn the meeting at 5:54 PM. Voice vote unanimous; meeting adjourned