

Wellington Fire Protection District
MINUTES of Regular Board Meeting

Opening

The regular meeting of the Wellington Fire Protection District was called to order at 5:05 pm on February 5th, 2020 in Station 16 located at 8130 3rd St, Wellington, Colorado.

Pledge of Allegiance

Roll Call

PRESENT Director Story, Director Reed, Director Pettit

M/S Story/Pettit to APPROVE Director Sarno and Director Pierces ABSENSE EXCUSED. Voice Vote unanimous; MOTION PASSED

Addition/Deletion to the Agenda

- 1. Director Story requested to add agenda item for facility use.*
- 2. A. Macdonald requested to add discussion item for crosswalk project*

Conflicts of Interest - none

Staff Presentation

Open for Public Comment

Three minutes open for a community member or resident of the District to comment on items not listed on the agenda

Guests/Presentations

2019 Social Media and Call Volume Presentation *R. Gonzales – Attached*

Call Volume Highlights:

More two months with more than 90 calls a month.

Reached 100 calls in one month for the first time in 2019.

Dispatched and cancelled calls went down.

Social Media Highlights:

Platform is heavily influenced by the community regarding choice of source through social media.

Fire fighters rescuing animals is Internet gold.

Director Story asked about R. Gonzales schedule demands for meeting the social media needs of the District.

Director Pettit appreciated the presentation and found it informative.

Station 16-Wellington

8130 3rd St, Wellington, CO 80549

February 5th, 2020

Consent Agenda:

- Minutes of February Regular Board Meeting
-Director Story requested an amendment to the minutes to reflect her as PRESENT in Roll Call. Corrected Minutes attached; approved for Record at February Board Meeting.
- Paid Bills & Reference Check Register
- Year to Date Budget

M/S DIRECTOR PETTIT/REED to APPROVE the software upgrade for Server 3 and contract for management of Wellington Fire Protection District IT Services to Integrated Computer Consulting. Voice Vote unanimous; MOTION PASSED.

Chief Reports

- Fire Chief Green –
Month-to-month Specialized Presentation will be provided regarding CPx projects annually.
- Financial reporting policies and procedures presentation at future Meeting.
Promotion for Lt. Dority to Battalion Chief Dority. Brandon Hobbs is the second hire for the Battalion Chief position and hired from South Metro. DIRECTORY STORY appreciates that we are starting to see personnel excited to move to the District Promotions and award banquet Thursday March 26th at the River of Life Church.
- Battalion Chief Nathe - none

Staff Reports:

Staff reports are included in the packet for review and are not presented unless at the request of a Director

- Community Risk & Life Safety Services – Capt. Pettit
- Finance & Personnel Services– K. Townsend
- EMS Coordinator – B. Convey
- Public Relations & IT - R. Gonzales (*see presentations*)
- Government Affairs & District Management – A. Macdonald

District Business

1. IT Services Contract & Server Upgrade– R. Gonzales

Unable to complete the PFA Shared Agreement in time for the critical updates and upgrades necessary to maintain the Districts IT systems. An independent third party reviewed the IT Service options and systems researched by R. Gonzales to assist with provided by Staff Recommendation. DIRECTOR REED questions about the deposit for services which is 50% of total cost. R Gonzales states it is about \$1000 increase over what we have budgeted initially but it will cost less in the long run in maintenance on mostly associated with DIRECTORY STORY – asked for clarification on the

PFA Contract. R. Gonzales informed Director Story there were challenges in negotiating the agreement because of proprietary about their information technology with the City of Fort Collins.

M/S Pettit/Story to APPROVE the software upgrade for Server 3 and contract for management in the amount \$16,100 for the server upgrade, network migration and set up fees and recurring monthly charges should not exceed than \$1,000 per month for of Wellington Fire Protection District IT Services to Integrated Computer Consulting. Voice Vote unanimous; MOTION PASSED

2. ADDED – Facility Use by Director Story. Request to amend the Facility use policy to allow for a Republican Caucus at the Waverly Station on March 7th. DISCUSSION regarding using the Wellington Station instead. Chief Nathe provided input regarding communication to negatively prevent operations. Director Story will get with Staff to coordinate the allowance.

M/S Story/Reed to MOTION for facility use to allow openly use of the Facility Use Policy for limited public use for a political gathering place, open to any party or candidate, based on availability and must be coordinated with Operations staff to prevent

3. Crosswalk Discussion – Flashing Emergency Response Signal – A. Macdonald

A. Macdonald presented estimate from the Town of Wellington is for \$6,040, which exceeds the \$5,000 amount previously APPROVED by the WFPD Board. Chief Green supported the additional funds if the Town has tried to get other public safety stakeholders involved in the project for an amount to not exceed \$6,100. Staff requested DIRECTION for further the ability to further negotiate with stakeholders specifically to see if other Public Safety entities had been contacted to participate in the project. PSD is the only other paying stakeholder and they are analyzing the crosswalks throughout the entire School District. CDOT is covering the cost of the installation of the signs along Cleveland Ave.

4. Electronic Sign Discussion - A. Macdonald

DIRECTION was given by the Board to diagnose the Electronic Sign to determine its working condition for negating its disposal with the Town of Wellington. The agreement was never fortified between the stakeholders and will be further considered before disposal of the sign is complete. The total cost of the electronic sign project was \$9100, \$2000 grant was received from DOLA reducing the overall project cots to \$7,900 and the contribution from the Fire District was 1/3 of the cost warranting a close look.

5. Procurement Policy - Tabled

Present Resolution 2020-02 RESOLUTION ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITHIN

Story/Pettit to Close the Board Meeting and Open at 6:25 pm. Voice Vote unanimous; MOTION PASSED.

6. Public Hearing for Resolution 2020-02 RESOLUTION ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH

M/S Story/Pettit to Close the Public Hearing and Enter back in the Regular Board meeting at 6:26 pm. Voice Vote unanimous; MOTION PASSED.

7. Consideration for Resolution 2020-02 RESOLUTION ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH

DISCUSSION from K. Townsend provided status updates for submitting the required census information to the State through the Special District Association to complete the program requirements. Cost to the District is about \$65 per person without DOLA reimbursement. Director Story requested the item be should be tabled until Director Sarno returns for the March Board Meeting.

M/S Reed/Pettit MOTION to TABLE the Resolution until the March Regular Board Meeting. Voice Vote unanimous; MOTION PASSED.

Other

Director Pettit was in communication with Capt. Pettit regarding a donation for a family needing a liver transplant.

Positive community feedback regarding distribution of Fire District Board information was an improvement over past communications. – A. Macdonald

\$25,444 dollars were collected in Impact Fees in January 2020 and approximately \$40,000 total was collected in 2019. – A. Macdonald

Executive Session – None

*Adjournment M/S Story/Pettit **MOTION** to Adjourn at 6:55 PM. Voice Vote unanimous; **MOTION PASSED.***