

**WELLINGTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
MINUTES**

8130 3<sup>rd</sup> St (Station 1)  
Wellington, Colorado 80549  
May 1st, 2019                      6:00 pm

**Call to Order 6:03 PM**

**Pledge of Allegiance**

**Roll Call**

*Present – Director Pettit, Director Reed, Director Pierson*

*Excused Absent – Director Sarno*

*Unexcused Absent – Director Story*

*M/S Pettit, Pierson, voice vote unanimous, APPROVED Excused Director Sarno, Unexcused Director Story, Present Director, Pierson, Reed and Pettit*

**Conflicts of Interest & Public Notice-** *none, posted as legally required*

**Consultants/Guests/Others in Attendance**

*Amy Huff with Fort Collins dispatch*

*Lt. Lawrenz*

*Lt. Rudisill*

*D/O Maison*

*Firefighter Hill*

*Capt. Pettit*

*K. Townsend*

*R. Gonzales*

*A. Macdonald*

*BC Nathe*

*BC Rupert*

**Consent Agenda:**

Minutes of April 3rd, 2019 Regular Board Meeting

Paid Bills

Reference Check register.

Year-to-Date Budget.

Balance Sheet Review

*M/S Pettit, Pierson, voice vote unanimous, APPROVED Consent Agenda*

**Staff Reports:**

- Fire Chief Update: *Chief Green*
  - a. *Merit awards for 100 car-incident*
  - b. *Discussion regarding board room practices & communication: Macdonald, A. & Gonzales, R.*
  - c. *Invitation opened for Directors to attend SDA in the fall*
  - d. *Staff is looking for ways to improve efficiencies*
- Communications Specialist: *Gonzales, R*
  - a. *Call volume is slightly higher than we were last year*
  - b. *Update for planned capital, computers and IT for admin and apparatus*
- Fire Protection Bureau: *Pettit, E*
  - a. *Inspections now can go mobile*
  - b. *Special events update*
  - c. *Updates on building projects*

- d. *Pub Ed, Fire Fighter – Salsa cookoff*
- e. *2018 Code Adoption- Retain sprinkler requirements for townhomes and food truck requirements*
- **Battalion Chief(s): BC Rupert /BC Nathe**
  - Operations*
    - *Dispatch, CAD, and Communications update - late may early June implementation*
    - *County station alerting RFI/RFP upgrades are needed -multi agency participation*
    - *PFA collaboration and regionalization of services update*
    - *Monthly Shift Ops meetings discussion*
  - Training*
    - *PFA joint training, practical evolutions discussion*
    - *Education opportunities at WFPD discussion*
    - *Target Solutions training platform discussion*
    - *'Lead from any seat' training implementation discussion*
  - Wildland*
    - *Training update*
    - *Seasonal positions update – May 15<sup>th</sup> should be start date, 24-hour position per week based on availability and needs of the district*
    - *Availability status- not looking to go available until the first week of June*
    - *County Wildland Summit key points, seasonal outlook is 120% snowpack vs 55% last year*
    - *Type 6 options (DFPC) discussion*
    - *Apparatus and equipment upgrade discussion*
  - Facilities*
    - *Improvements and maintenance discussion*
    - *District facilities update discussion*
  - Fleet*
    - *SVI E2 Refurb update*
    - *Apparatus logo and numbering update*

#### **Chairperson**

Director Reed- *requested DISCUSSION item for future agenda regarding implementing a policy regarding the use of Fire Department Facilities*

#### **Committees**

#### **Old Business**

- a.) *Asset disposal – Rescue Squad 150k -conditional motion based on feedback from Pinnacle, Pettit*

*M/S Pettit, Pierson, voice vote unanimous, APPROVED sale of Rescue Squad (1) for no less than \$150,000*

#### **New Business**

- a.) *Asset Acquisition – PFA RAM 1 (2011 Ford Expedition)*

*M/S Pierson, Pettit, voice vote unanimous, APPROVED purchase of 2011 Ford Expedition for no more than \$4000.*

- b.) *Asset Disposal – Tractor, Implements, and Surplus*

*M/S Pierson, Pettit, voice vote unanimous, APPROVED disposal of surplus, tractor, and implements.*

- c.) *Asset Disposal – M-208 (used ambulance) Pierson amend motion for no less than 8k Pierson/Pettit*

*M/S Pierson, Pettit, voice vote unanimous, APPROVED disposal of used ambulance for no less than \$8,000.*

d.) Requisition Form 19-10

*M/S Pettit, Pierson, voice vote unanimous, APPROVED Requisition Form 19-10*

e.) Special event fee waiver request – Wellington Farmers Market

*M/S Pettit, Pierson, voice vote unanimous, APPROVED a reduction to be in the amount of \$100 instead of \$400 for the Special Event Permit*

*Director Pettit REQUESTED that future discussion be had regarding consideration of waived or reduced Special Event Permit fees.*

**Other**

**Announcements**

**Calendar**

- May 15<sup>th</sup> @ 4:00 pm - Special Meeting @ Station 1
- June 5<sup>th</sup> @ 6:00 PM - Pension Board Meeting @ Station 2
- June 5<sup>th</sup> @ 6:30 PM – Regular Board Meeting @ Station 2
- June – Insurance Renewal (District Board)
- June 30<sup>th</sup> Deadline for auditor to submit report to District Board
- July – Review dates for budget meeting (District Board)
- July 30<sup>th</sup> – Audit submission deadline to State

**Executive Session**

*none*

**Adjourn**

*M/S Pettit, Pierson, voice vote unanimous, APPROVED to adjourn at 8:47 PM*

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