



## Wellington Fire Protection District SPECIAL MEETING MINUTES

A **Special Meeting** and **Work Session** of the Wellington Fire Protection District was called to order at approximately 4:00 PM. The meeting was held at **Station 16** located at 8130 3<sup>rd</sup> St, Wellington, CO 80549 on **September 28, 2021**.

### **Pledge of Allegiance**

**Additions/Deletions to the Agenda** – *discussion/disposition of payment for Employers Council and District Business item number three.*

**Conflicts of Interest** - *none*

**Correspondence** - *none*

**Roll Call** – *DIRECTORS PRESENT - STORY, REED, PIERSON*

M/S STORY/PIERSON Excuse Director Sarno and Director Pettit. Voice vote unanimous; motion approved.

### **Work Session Items (4:00 – 4:30 PM)**

- 1. Draft Operating Budget**
- 2. Draft CIP Budget**

### **District Business**

- 1. Job Description and salary range, Interim Fire Chief**

The Board of Directors provided a few minor changes to the job description and compared the salary ranges presented. Interim Fire Chief Candidate, Michael Patterson was in attendance and expressed no concern of the information presented.

*M/S STORY/PIERSON to APPROVE the job description and a salary range of a range of \$140,000 - \$160,000 for the Interim Fire Chief and AMENDED to include the addition or change to the description to include “a career or volunteer Voice vote unanimous; motion passed.*

- 2. Correspondence: letter from the auditor to submit to the State**

Staff shared the letter the auditor will submit to the State on our behalf to meet the Statutory Deadline. Two board member signatures are required to submit the letter. The purpose of the audit is to review the practices, policies and procedures used to operate the budget.

- 3. Employers Council payment**

Station 16  
8130 3<sup>rd</sup> Street  
Wellington, CO 80549



Station 17  
108 E County Road 66  
Fort Collins, CO 80524

### **Wellington Fire Protection District**

DIRECTOR SARNO requested the payment be pulled for discussion because it was unclear who approved the expenditure. DIRECTOR REED clarified she authorized the investigation unaware of what the cost would be to the District. DIRECTOR PIERSON shared DIRECTOR REED contacted him prior to authorizing the expense. DIRECTOR STORY clarified major decisions should be made by the Board as a whole.

*M/S PIERSON/STORY to pay the invoice to Employers Council in the amount of \$7653.75. Voice votes unanimous; MOTION APPROVED.*

### **OTHER**

R. Gonzales reminded the Board about the annual contribution to the Chamber Silent Auction and discussed information about attendance.

DIRECTOR PETTIT arrived at 5:38 PM.

*Discussion to coordinate a Special meeting for OCTOBER 5<sup>th</sup> at 5:00 or later to select an Interim Fire Chief and then have an executive session to negotiate contract.*

**M/S Director Reed/Pettit to adjourn at 5:46 pm**