

WELLINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS AGENDA

6:00 pm

January 9th, 2019

Wellington Leeper Center

3800 Wilson Ave

Wellington, Colorado 80549

- Call to Order at: 1800
- Pledge of Allegiance:
- Roll Call: *Director Sarno, Director Pierson, Director Story, Director Reed motion made for unexcused absence Director Pettit seconded by Director Story motion carries*
- Conflicts of Interest & Public Notice Posted
No conflicts and posted as required.
- Consultants/Guests/Others in Attendance:
Chief Green, BC Nathe, BC Rupert, Capt. Pettit, R. Gonzales
- Consent Agenda: **(5 min.)**

Approval of:

Minutes of December 5th, 2018 Regular Board Meeting Minutes

Paid Bills as stated in the general ledger

Reference Check register.

Year to date Budget.

Balance Sheet Review

Motion made by Carol to approve, seconded by Steve, motion passes

- Staff Reports:

a). Fire Chief: **(10 min.)**

Impact Fees – draft of impact has been given to board, we will have a presentation at the next board meeting with a town presentation end of February and end of 1st qtr. for the county, they will make all the presentations to boards, impact fee could be Residential \$1,480.00 per resident, Commercial \$1.31 per square foot and Other non-residential \$.20 per square foot. Board will decide on what they would like to charge. We will need a resolution at the next board meeting. Every residential building will have an impact on our district. Money from residential will go to a different fund and only be used for capital improvements.

Cathy gave 2 weeks' notice on December 23rd and then chose to utilize her time off, so she is gone. Has taken a job in Boulder with her husband. Chief is working with Everitt regarding plans. Chief will be sitting down with everyone to see how we want to restructure our administration.

Working with Everitt to handle some of the new developments, Rachael and the crews are helping with Public Education.

PRPA has hired a new chief, they were unable to meet with us in December we will try to set up

b.) Battalion Chiefs: **(5 min.)**

***Nathe:** Looking at a more regionalized approach at training and moving forward with plans that we have been working on, mostly with PFA trying to bridge some gaps. Working with the LT and the northern stations getting them to get together and set up trainings. We have switched our 48/96 schedule to line up with PFA's, so we work with the same people and build a better relationship.*

Ice rescue training started this week, we are utilizing FF Mertz for this as he is an instructor. Practical field will be the end of the month.

Rupert: Reviewed stats for 2018, brief explanation regarding dynamic dispatching, which is dispatching by closet unit by GPS.
Information regarding calls for 2018 in hand out given.
Discussion regarding overlapping calls and how a RAM car would be beneficial.
RAM car we would have to up our staffing to 7 firefighters. Discussion regarding RAM car and extra staffing, how would it work. Concern from Directors is the cost of extra staffing.

c.) **Communications Specialist: (5 min.)**

Ended the year up by 12% call volume.
Good year for social media, currently we have 1500 followers on face book, top 5 post for face book and twitter shared.
We are on pulse point now.
Instagram is being built currently we have 266 followers so far.
We are getting out in the community.

d.) **Administration**

Board Meetings – Discussion regarding board meetings on when to have them. Motion made by Director Sarno and seconded by Director Story to have meeting at Station 1, except when there is a Pension Board meeting, which will be held at station 2. All meetings start at 1800.
Membership meeting dates handed out.
Grant – Billed since the beginning of the grant \$560,318.90, the last billing will be done after the 21st of January. With the current Government shut down, we are waiting for the funds we billed for beginning of January.
Antelope Hills HOA – District Board will be notified if there is a vote needed.

e) **Fire and Life Safety Services** – Last year we had at a onetime 20-30 projects on the board, but it has slowed down and last year we topped 200 occupancies. We have been using ERS for documentation of permits.

Working with Rachael in purchasing a tablet to use for inspections.
Question from Director wondering how it is working with the Town of Wellington, explained that things were going well with the Town and seem to be making sure builders are not playing the system.

• **Chairperson: (5 min.)**

Director Reed – Reviewed letter from attorney. Will forward to the rest of the board, includes what is supposed to happen for the rest of the year and general information.
Only one applicant for the pension board and was unanimously appointed to the pension board.

• **Committees: (5 min.)**

No Committees – Extended current contract for Chief until April.
Finance Committee – will be signing the tax anticipation note in the next week.

• **Unfinished or old business from last meeting or moved to this meeting: (15 min.)**

• **Other: (5 min.)**

Director Sarno requested to have the work session date changed, date was changed to February 19th @ 1600 hrs., place to be determined.
Director Pierson will not be at the February board meeting.
Director Pierson was wondering if they want to do an exit poll. Chief Green usually does an exit interview. Chief Green can set it up to have him and a board member. There are 5 questions that Chief asks if they leave the department. Director Pierson wanted to know if there was a written procedure for anyone leaving.

Livermore Fire Chief is in a hospital in AZ with a serious medical condition but is improving.

- New Business: **(10 min.)**
- Executive Session:
None
- Announcements: **(5 min.)**
 - a). Membership Meeting representatives:
February 12th Director Sarno should be Director Pierson

• Calendar:

January

- Resolution designating posting location for 24 hr agenda notice
- ❖ 15th Deadline for Notice to Electors motion made for 24 hr agenda notice town hall, Leeper Center, Fire Station
- 30th A certified copy of the final budget must be filed with DLG [Accountant & Treasurer] Note: If not filed the tax revenue can be withheld
- ❖ Review of FPPA Active Volunteer Report
Director Reed motions we maintain our normal posting areas for the agenda Director Sarno seconded motion passes.

February

- Complete and return Actuarial Valuation Information to FPPA (Odd years) [Treasurer & Admin]
- Pension Board meeting: Pension Eligibility reviewed [Pension Board]
- Pension Board sends out Beneficiary update forms
- ~~Pension Board Meeting—Review Pension Board self nomination form for Volunteers and Retirees.~~

Adjournment: *Motion made to adjourn meeting at 1959, motion seconded, motion carries.*

Board Signatures: