



# Wellington Fire Protection District

Station 16  
8130 3rd St  
Wellington, CO 80549

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Wellington, Colorado, 80549  
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Station 17  
108 E County Rd 66  
Fort Collins, CO 80524

## REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District was called to order immediately following the Pension Board Meeting at **4:27 PM** on **December 9th, 2020** and the meeting was held at VIRTUALLY at **Station 17** located at **108 E County Rd 66, Wellington, CO, 80549**. Due to COVID 19 restrictions, and while under a state of emergency, Wellington Fire Protection District meetings are being held virtually through Zoom to comply with public health and safety requirements.

### Pledge of Allegiance

**Roll Call is taken:** REED, PIERSON, STORY, PETTIT, SARNO

### Additions/Deletions to the Agenda

*Correspondence – see attached. Community member email regarding a birthday party visit from the on-duty crew.*

*Correspondence – see attached. Wire transfer this morning from DOLA for the first COVID grant deposit.*

*DIRECTOR SARNO – asked for clarification on the grant submission. Chief Green clarified the District was awarded \$330k and the reimbursement is for \$144k.*

### Conflicts of Interest - none

**Open for Public Comment** – *no comment from the public in attendance.*

**Guests or Presentations** - *Deputy Fire Marshal, CAPT. PETTIT gave an end of year presentation on permits and inspections for 2020. DIRECTOR SARNO wanted to know what the projected revenue was in 2020. Chief Green clarified it was anticipated to \$130k. The projected revenue for this item was impacted by a considerable lack of special events and challenges regarding in person annual inspections.*

### Consent Agenda

- **Regular Board Meeting Minutes for November 2020 Regular Board Meeting**

*DIRECTOR STORY asked for clarification of the Minutes of the November 2020 Regular Board Meeting, CHIEF GREEN clarified the presented minutes accurately represent her position and the item was not pulled. As Secretary of the Board, DIRECTOR PETTIT requested that DIRECTOR STORY's position be clarified here in the Minutes that "the line of credit was for an emergency and we would not actually have to use it at all." CHIEF GREEN clarified that until we*

\$750,000 in reserves we require a supplement to get the District through until March when the County makes their first payment to the District.

- Paid Bills and Reference Check Register
- Year-to-Date Budget

M/S SARNO/PIERSON to APPROVE the Consent Agenda. Roll call is taken:

Reed	YES
Pierson	YES
Pettit	YES
Sarno	YES
Story	YES

## Chief's Report

### District Business

#### **PRESENT RESOLUTION NO. 2020-09 – A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR FISCAL YEAR 2021**

##### 1. Public Hearing

M/S STORY/PETTIT to close the Regular Meeting and open the Public Hearing at 4:55 PM for **RESOLUTION NO. 2020-09 – A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR FISCAL YEAR 2021**. Roll call is taken:

Reed	YES
Pierson	YES
Pettit	YES
Sarno	YES
Story	YES

No questions or comment from the public. DIRECTOR REED closed the Public Hearing and resumed the Regular Board Meeting at 4:57 PM.

##### 2. Disposition

CHIEF GREEN clarified that some on the lines in the Resolution are left blank for the Board to discuss the diversification of the funds. General, Capital, and Pension Fund and carry overs based on the 2021 budget will help build reserves and major Capital expenditures will come from Impact Fees.

DIRECTOR SARNO if we divert funds from the General Fund moved into the Capital Fund can the funds be diverted again? CHIEF GREEN clarified once they are in the Capital Fund they are stuck there. The Pension Fund will show our dedicated contributions in the future.

Chief Green and K. Townsend recommended fund amounts for the resolution from the County taxes to be \$ 113,500 to the Pension Fund; \$ 0 to the Capital Fund; and \$3,185,908 to the General Fund.

DIRECTOR STORY asked for clarification of the Reserve amount. CHIEF GREEN clarified that Reserve dedications will come from the 2021 General fund. DIRECTOR STORY stated that she liked what was presented. DIRECTOR STORY wants us to be rid of all past debts as soon as possible and to have reserves on hand and she understands that it will not happen immediately.

M/S SARNO/ PETTIT to APPROVE and ADOPT RESOLUTION NO. 2020-09 – A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR FISCAL YEAR 2021 with \$113,500 to the Pension Fund; \$ 0 to the Capital Fund; and \$3,185,908 to the General Fund. Roll call is taken:

Reed	YES
Pierson	YES
Pettit	YES
Sarno	YES
Story	YES

**PRESENT RESOLUTION NO. 2020-10 – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE WELLINGTON FIRE PROTECTION DISTRICT, FOR THE 2021 BUDGET YEAR.**

3. Public Hearing

M/S PETTIT/REED to close the Regular Meeting and open the Public Hearing at 5:12 PM for **RESOLUTION NO. 2020-10 – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE WELLINGTON FIRE PROTECTION DISTRICT, FOR THE 2021 BUDGET YEAR.** Roll call is taken:

Reed	YES
Pierson	YES
Pettit	YES
Sarno	YES
Story	YES

No questions or comment from the public. DIRECTOR REED closed the Public Hearing and resumed the Regular Board Meeting at 5:13 PM.

4. Disposition

No Discussion from the Board

M/S REED/ SARNO to APPROVE and ADOPT **RESOLUTION NO. 2020-10 – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE WELLINGTON FIRE PROTECTION DISTRICT, FOR THE 2021 BUDGET YEAR.** Roll call is taken:

Reed	YES
Pierson	YES
Pettit	YES

Sarno YES  
Story YES

**PRESENT RESOLUTION NO. 2020-11 – A RESOLUTION AUTHORIZING THE PURCHASE OF A RESERVE PUMPER (2004 ROSENBAUER/SPARTAN PUMPER) TO BE FUNDED BY THE WELLINGTON FIRE PROTECTION DISTRICT (DISTRICT) 2021 CAPITAL FUND.**

*CHIEF GREEN the Executive Summary in the Board Packet outlines the Loveland Fire Rescue Authority recently posted for sale their 2004 Rosenbauer/Spartan Pumper (Loveland Pumper) for \$50,000. Our initial interest in this apparatus led staff to evaluate and test the Loveland Pumper for function, maintenance, and applicable use for the District. BATTALLION CHIEF DORITY outline and presented a video of the evaluations results. Results were satisfactory. Staff recommends the Board authorize the purchase of the Loveland Pumper to meet our reserve pumper needs over the next 5+ years at a negotiated price not to exceed \$50,000 from the District Capital Fund (\$300,000).*

*DIRECTOR SARNO can this apparatus be a viable refurbishment? CHIEF GREEN this apparatus will get incorporated into the CIP and any opportunities or adjustments will be made for the highest return on investment for the District.*

*DIRECTOR PIERSON questioned why are they getting rid of the truck? CHIEF GREEN stated they purchased two new front line apparatus, so these are being rotated out of their fleet. CHIEF DORITY supported CHIEF GREEN's summary. There was a significant amount of staff time testing and pumping all the systems on the apparatus. CHIEF DORITY showed a brief video tour of the apparatus. We have counted on PFA for a reserve for awhile so this would take a lot of stress off the line.*

**5. Public Hearing**

*M/S REED/SARNO to close the Regular Meeting and open the Public Hearing at 5:27 PM for **PRESENT RESOLUTION NO. 2020-11 – A RESOLUTION AUTHORIZING THE PURCHASE OF A RESERVE PUMPER (2004 ROSENBAUER/SPARTAN PUMPER) TO BE FUNDED BY THE WELLINGTON FIRE PROTECTION DISTRICT (DISTRICT) 2021 CAPITAL FUND.***

*No questions or comment from the public. DIRECTOR REED closed the Public Hearing and resumed the Regular Board Meeting at 5:29 PM.*

**6. Disposition**

*No further discussion from the Board*

*M/S REED/SARNO to APPROVE and ADOPT **RESOLUTION NO. 2020-11 – A RESOLUTION AUTHORIZING THE PURCHASE OF A RESERVE PUMPER (2004 ROSENBAUER/SPARTAN PUMPER) TO BE FUNDED BY THE WELLINGTON FIRE PROTECTION DISTRICT (DISTRICT) 2021 CAPITAL FUND to not exceed \$50,000.***

*Roll call is taken:*

Reed YES  
Pierson YES  
Pettit YES  
Sarno YES  
Story YES

**7. 2021 Board Meeting Calendar and posting designations.** *A. Macdonald presented two calendar options to be presented at the first meeting in January of 2021. The Board gave DIRECTION to follow the staff recommendation to present the second Wednesday of the month option at the first meeting in 2021 for approval.*

*M/S PETTIT/REED to change the date the Regular Board Meeting from January 6<sup>th</sup>, 2021 to January 13<sup>th</sup>, 2021 at 4:00 PM at Station 16. Roll call is taken:*

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

**Other**

**Adjournment** – *DIRECTOR REED adjourned the Regular Board Meeting at 5:40 PM.*