

**WELLINGTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MINUTES**

8130 3rd St (Station 1)
Wellington, Colorado 80549
April 3rd, 2019 6:00 pm

Call to Order: 5:59 PM

Pledge of Allegiance

Roll Call:

Director Sarno, Director Reed, Director Pierson, and Director Story all respond as present.

Director Pettit excused absent

Conflicts of Interest & Public Notice: *none and posted as legally required*

Consultants/Guests/Others in Attendance:

*Chief Green
Gonzales, R
BC Rupert
Lt. Evans
Macdonald, A
FF/EMT Netik
D/O Delfs
Capt. Pettit
FF/EMT Bickert
Lt. Martin
FF/EMT Convey
Townsend, K
FF/EMT Tuerffs*

Executive Session: *6:02 PM - Pursuant to §24-6-402(4)(f), C.R.S. Board MOTION to convene for an executive session regarding personnel matters of former Finance Manager. M/S Sarno/Story, voice vote unanimous, APPROVED*

6:47 PM - Pursuant to §24-6-402(4)(f), C.R.S. Board MOTION to close executive session no other matters were discussed. Recording will be retained by Director Reed. M/S Reed/Pierson, voice vote unanimous, APPROVED

Consent Agenda:

*Minutes of March 6th, 2019 Regular Board Meeting
Paid Bills
Reference Check register.
Year-to-Date Budget.
Balance Sheet Review*

Director Pierson requested update on Tax repayment. M/S Sarno/Story, voice vote unanimous, APPROVED Consent Agenda

Staff Reports:

Fire Chief Update: *Chief Green*

- Discussion regarding status of the IGA and Impact Fees with Larimer Count and the Town of Wellington (TOW).

The Board gave DIRECTION for Chief Green to collaborate and negotiate with the TOW on the matter over the next few months with implementation prior to year-end.

- Comprehensive update for the adoption of the 2018 Fire Code in May

Battalion Chief(s): *BC Rupert*

General

- Meeting end of May for Tritech updates
- FTC Dispatch June Engine 16/17 for regional response, sign system to identify apparatus
- RAM in holding pattern, exploring EMS reserve options

- Lieutenant evaluations are complete. Remaining should be complete by the end of May.
- Wildland opening is posted, 2 applications have been received so far.
- A Shift received a letter of accolades for BC Nathe and Lt. Lorenz for their outstanding service, response and coordination with the “100 Car Pileup”.

Fleet/Facilities

- The Board should be receiving a letter of intent late April or early May for the purchase of the Rescue Squad vehicle.
- BC Rupert is negotiating with the Loveland Fire Department for the donation of a 1989 Pumper into our inventory.
- District assets are now on a regular 6-month maintenance rotation
- BC Rupert is continuing to work on the valuation of assets to liquidate.
- Locks and surveillance have been turned over to Capt. Pettit and BC Rupert.

Training Update

- Update on wildland fire training
- Driver Operator certifications and FFII are getting close to eligibility for promotion
- Officer mentor program has been implemented and will take about a year for employees to complete
- 2nd quarter trainings have been established with PFA
- Special recognition to Brett Convey for all of his extra efforts for EMS training and certificates

Communications Specialist: *Gonzales, R*

- Discussion regarding two technology procurement requests
- Call volume for March is down so far
- Social media was busy with the 100 car pileup

Fire & Life Safety Services: *Captain Pettit*

- Permits and development are busy
- ERS coming along, reports will be available for future meetings
- Met with Planning at Larimer County to improve communication on the development side
- Burn Permits are starting to pick up

HR Director: *Townsend, K*

- All staff meeting next week will include presentation on sexual harassment and bullying
- Will be scheduling a benefits overview meeting with each employee individually

Community Risk/Mitigation Specialist: *Macdonald, A*

- Working on evaluating real estate asset inventory
- Received certification for Permit Tech I

Chairperson-*none*

Committees - *none*

Old Business

- a.) Board Comment and Disposition of Employee Compensation Comparison and Adjustment *M/S Sarno/Pierson, voice vote unanimous, APPROVED Employee Compensation Comparison and Adjustment (attached) retroactive to April 1, 2019.*
- b.) Board Comment and Disposition of Chief Green’s compensation at a 2% increase *M/S Story/Sarno, voice vote unanimous, APPROVED Chief Green’s compensation retroactive to April 1, 2019*

New Business

None

Other

Director Sarno-*Next update on grants will be after May 9th.*

Announcements

Calendar

- Pension Board is the 3rd month of each quarter, June 5th @ 6 PM followed by the regular Board Meeting at the Waverly Station
- May board meeting will be at Station 1

Adjourn - @ 8:37 pm M/S Sarno/Story, voice vote unanimous, APPROVED