



Wellington Fire Protection District

Station 1, 8130 3rd Street, Wellington, CO 80549

October 8th, 2025, BOARD MEETING MINUTES

Call to Order & Pledge of Allegiance

- Time Called to Order: 17:02
- Pledge of Allegiance: Conducted.
- Roll Call: Directors: Bollinger, Hodgson, Amicarella and Standing were present.
Unexcused Absence: Director Hunter

Additions or Deletions to the Agenda

- No additions or deletions. One addendum was included in the packet.

Conflicts of Interest

- None

Correspondence

- None

Public Comment

- No public comment

Employee Recognition

- Firefighter Hook was recognized for achieving Fire Instructor I certification.

Consent Agenda (Meeting Minutes)

Director Hodgson made the motion, to approve the Regular Board Meeting minutes from September 10, 2025. Motion was seconded by Director Amicarella and passed unanimously on a vote 4/0.

Chief's Report – Operational Updates

Grant Updates:

- District awarded EMTS grant funding for a rescue boat, UTV, trailer, and 10 portable radios.
- Process: District purchases equipment, then receives 50% reimbursement.
- Trailer received; UTV due this week; boat is in route.
- Portable radios totaled \$87,000 (originally quoted for 10 Motorola radios). After price increases, alternative manufacturer Bendix (BK) selected — allows purchase of 16 radios for same cost, though grant reimburses only for 10. District will purchase the additional 6 with its own funds.
- Total of 16 new portables will replace outdated equipment.

Staffing:

- Two new hires started September 10, 2025. District now fully staffed.
- Both new hires are working through probationary task books.
- Hiring list has been exhausted; new testing will be required for future vacancies.

Monthly Activity Report

- Total calls: 114 (YTD: 901)
- Fire & Other Services: 40 (YTD: 310)
- EMS: 69 (YTD: 528)
- Motor Vehicle Accidents: 5 (YTD: 63)

Notable Incidents:

- September 11 – Structure Fire, Gateway Crossing: Reported victim trapped; all occupants safely evacuated, smoke inhalation treated. Two PFA engines assisted. Investigation is ongoing with state and county.
- September 6 – Motor Vehicle Accident: T-bone collision; non-life-threatening injuries; units remained for lighting and traffic control.

Fleet Update

Captain Schneeberger reported:

- Fleet expenses stabilized after large repairs were done.
- Engine 92 scheduled for transmission replacement in January 2026.
- Fleet operating within budget.

Training:

- All shifts completed live-fire training at Loveland.
- Four firefighters will complete make-up sessions (two new hires, two on injury leave).

Committee Reports

Sales Tax Ballot Update:

- Progress continues with Larimer County; item appeared in budget books.
- Staff preparing voter lists.

Financial Report Highlights (By David Green)

General Summary:

- 94% of revenue collected year-to-date; Wildland reimbursements pending.
- Personnel costs: 73% | Operating expenses: 71%.
- Overall budget remains ~4% under for the year.

Discussion Highlights:

- Salaries for staffing vacancies were offset by overtime.
- Wildland salary reimbursements delayed 6–8 months by the state.
- Wildland operations expected to net positive due to equipment reimbursement.
- No major variances and no amendments needed unless extraordinary expenses arise.

District Business

2026 PRELIMINARY BUDGET DISCUSSION

- Revenues up by \$91,000 (growth within district).
- Includes plan to rebate full historical tax payment (\$232,000) to taxpayers, clearing a long-outstanding item.
- Only remaining debt after repayment: new engine.
- Salaries increased 9% (includes 5% COLA & FPPA rate increased)
- Increased IT budget (+\$17,000) for service costs; election costs reduced (-\$54,000).
- Contingency line removed; redistributed among various line items.
- Capital debt decreased as several leases were retired.
- Projected year-end change in fund balance shows an increase of \$60,303 which will go towards future capital outlay.
- Ballot not factored into this budget.
- Public budget hearing scheduled for **November**, with formal approval in **December**.

CONSIDERATION OF VEHICLE PURCHASE – 2017 TYPE 6 WILDLAND ENGINE

- Brighton Fire selling a 2017 Type 6 (7,000 miles). Upgrading their fleet.
- Asking price: \$110,000; negotiated purchase to \$105,000.
- Would replace the 2004 Type 6 we currently have, which is scheduled for replacement in 2027.
- Don't have the room or personnel to keep both.
- New Type 6 = \$275K–\$285K.
- May fund through capital reserves; potential offset by sale of 2004 (~\$25K value).

Director Bollinger made the motion to purchase the 2017 Type 6 for \$105,000. Motion was seconded by Director Hodgson and passed unanimously on a vote 4/0.

Chief Germain will create Resolution for the purchase.

Other

Tent Permits & Fire Code Update:

- Updated tent inspection procedure: self-inspection for tents 2,400 sq. ft. or less.
- Larger tents require engineering report and district review.
- District to adopt 2024 International Fire Code (IFC) next month; replacing 2018 version.
- Amendments updated by fire protection engineer; minimal changes, mostly aligning with base code.
- Public review and adoption planned for next board meeting; coordinated with Town of Wellington.

Calendar and Miscellaneous

- Regular Monthly Board Meeting: November 19, 2025 at 1700 hours, WFPD, Station 1.

Adjournment

Director Amicarella made the motion to adjourn at 17:56. Motion was seconded by Director Standing and passed unanimously on a vote of 4/0.

Director Denny Hodgson, Secretary/Clerk