



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District was called to order at approximately 4:04 PM. The meeting was held at **Station 16** located at 8130 3rd St, Wellington, CO 80549 on **January 12, 2022**.

Pledge of Allegiance

Roll Call *DIRECTORS PRESENT – STORY, REED, PIERSON, SARNO*
DIRECTORS ABSENT- PETTIT

M/S SARNO/PIERSON to UNEXCUSE Director Pettit's absence. Voice votes unanimous; motion passed.

Additions/Deletions to the Agenda *None*
Conflicts of Interest *None*
Correspondence *None*

Public Comment

Sara Standing, 20884 Cattle Drive.

Asked the Board why the District opted to raise the mill levy to 15.070, when Gallagher has stayed the same and property values are increasing?

A. Macdonald explained the ballot initiative the District passed allowed for the District to adjust the mill levy to offset any adjustments to the residential assessment rate. The state has an approved rate and the District voter approved rate. The mill levy adjustment is based on the loss of revenue between the state approved and the voter approved. The mill levy adjustment calculation accounts for the increase in residential property growth the District experiences during that period.

Guests or Presentations

- 1. Prothman Company, Fire Chief Recruitment*
- 2. Jack Clancy & Associates, Fire Chief Assessment/Recruitment*
- 3. Columbia Ltd., Fire Chief Recruitment*

DIRECTOR REED requested to move the presentations to the next Regular Board Meeting. Two of the three presenters could not make the meeting.

The Board had discussion regarding the current staffing situation, budget, and whether it was necessary to utilize a consultant firm for the Fire Chief hiring process.



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M/S REED/PIERSON to TABLE the Fire Chief Recruitment Presentations to the February 9th Regular Board meeting. Voice votes as follows: Director REED and PIERSON are YAYS. Director STORY and SARNO are NAYS; motion FAILED.

4. Annual End of Year Update – R. Gonzales

INTERIM CHIEF PATTERSON provided a brief call volume update. Total number of responses for 2021 was 1133 calls and 331 or 29.3% were overlapping calls. R. Gonzales was unable to attend this evening.

M/S SARNO/PIERSON to TABLE the Annual End of Year Update to the Regular February Board Meeting. Voice votes unanimous; motion PASSED.

Consent Agenda

- Regular Board Meeting Minutes for December 8, 2021
- Paid Bills and Reference Check Register *pulled to agenda item 1*
- Year-to-Date Budget *pulled to agenda item 1*
- Balance sheet *pulled to agenda item 1*

M/S STORY/SARNO to approve the Regular Board Meeting Minutes for December 8, 2021. Voice votes unanimous; motion PASSED.

Chief's Report

- *JVG is assisting with payroll and end of year reporting*
- *Streamlining processes with Employers council to re-aligning payroll to every other week*
- *Implementing Bill.com to process accounts payable*
- *Next month we'll be doing badge pinning and some ceremonial items*
- *Working through FF hiring and considering more Part time FFs to be online in February*
- *R. Gonzales last day with the District is Jan 15.*

DIRECTOR PIERSON asked for a fleet update. INTERIM CHIEF PATTERSON shared an update on Engine 16, the BC Truck and current replacement schedule. CHIEF DORITY provided an overview on the Station 17 structure concerns, roof condition, and overall deferred maintenance concerns.

District Business

1. **Paid Bills and Reference Check Register, Year-to-Date Budget, and Balance sheet pulled from the Consent Agenda for further discussion.**



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James Vincent Group (JVG) have stepped in to take over the financial reporting for the District. Gabe Buldra and Ben Archer-Clowes of JVG provided an overview regarding the changes and highlights in the reports. JVG highlighted:

- *Some budget items are cyclical and seasonal*
- *The District experienced an increase in revenue, \$170k in restricted funds the District had a total of \$3.8 million in unrestricted revenue*
- *Personnel costs account for 82% of the total revenue*
- *The percentage of expenses does not include revenue*
- *Cash flow reflects operational cash-on-hand*
- *Overtime evaluations*

M/S SARNO/STORY to APPROVE the Paid Bills and Reference Check Register, Year-to-Date Budget, and Balance sheet pulled from the Consent Agenda. Voice votes unanimous; motion PASSED.

2. Regular Board and Pension Meeting Calendar and Designated Posting Location for 2022

M/S REED/SARNO motion to ADOPT the District's official website as the official designated notice of meeting location for 2022; and APPROVE the presented calendar for the 2022 Regular Board of Directors and Volunteer Pension board. Voice votes unanimous; motion PASSED.

Other

DIRECTOR SARNO asked CAPTAIN PETTIT for an update in fire prevention. CAPTAIN PETTIT shared highlights regarding the water treatment plant, wastewater treatment plant, and the high school.

Calendar Items

DIRECTOR REED asked for a brief update regarding the election and related. A. Macdonald provided details regarding upcoming election and related events. The Meet and Great will be posted as a work session for the current board and interested candidates to participate in a social gathering, at no cost to the District.

Next Board Meeting – February 9th, 2022, at Station 16

Adjournment - *M/S REED/STORY to ADJOURN @ 5:31 PM. Voice votes unanimous; motion PASSED, and meeting is ADJOURNED.*