



## Wellington Fire Protection District REGULAR BOARD MEETING AGENDA

The **Regular Board Meeting** of the Wellington Fire Protection District will be called to order immediately following the Pension Board Meeting, on **December 14, 2022**. The meeting will be held at **Station 16** located at 8130 3<sup>rd</sup> St, Wellington, CO 80549. Please contact our administrative office for social distancing guidelines or additional attendance accommodations. **Zoom Meeting information is listed below.**

### Pledge of Allegiance

### Roll Call

### Additions/Deletions to the Agenda

### Conflicts of Interest

### Correspondence

### Public Comment

Any member or resident of the District that would like to comment on items not listed on the agenda may be restricted to a 3-minute limit per person.

### Guests or Presentations

### Consent Agenda

- Regular Board Meeting Minutes for November 9, 2022

### Fire Chief's Report

### District Business

1. **Monthly Financial Report**
  - i. **Balance Sheet**
  - ii. **Reconciled Cash Balances**
  - iii. **Profit & Loss Report**
  - iv. **Income & Expense by Month**
  - v. **Monthly Disbursements**
  - vi. **Twelve-Month Cash Flow Report**

**Present RESOLUTION 2022-02 A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR FISCAL YEAR 2023**

2. **Public Hearing for RESOLUTION NO. 2022-02**
3. **Disposition for RESOLUTION NO. 2022-02**



## **Wellington Fire Protection District**

**Present RESOLUTION 2022-03 A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE WELLINGTON FIRE PROTECTION DISTRICT, FOR THE 2023 BUDGET YEAR.**

- 4. Public Hearing for RESOLUTION NO. 2022-03**
- 5. Disposition for RESOLUTION NO. 2022-03**
  
- 6. Staff Recommendation – Line of Credit Renewal**

**Present RESOLUTION 2022-04 A RESOLUTION OF THE WELLINGTON FIRE PROTECTION DISTRICT APPROVING AN EXTENSION OF THE EXISTING LINE OF CREDIT FOR FISCAL YEAR 2023**

- 7. Public Hearing for RESOLUTION NO. 2022-04**
- 8. Disposition for RESOLUTION NO. 2022-04**

**Present RESOLUTION 2022-05 A RESOLUTION OF THE WELLINGTON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS ADOPTING A MEET AND CONFER PROCESS WITH LOCAL 5389.**

- 9. Public Hearing for RESOLUTION NO. 2022-05**
- 10. Disposition for RESOLUTION NO. 2022-05**

**Present RESOLUTION 2022-06 A RESOLUTION OF THE WELLINGTON FIRE PROTECTION DISTRICT DECLINING PARTICIPATION IN THE COLORADO PAID FAMILY MEDICAL LEAVE INSURANCE PROGRAM**

- 11. Public Hearing for RESOLUTION NO. 2022-06**
- 12. Disposition for RESOLUTION NO. 2022-06**

- 13. Staff Recommendation – Designated Election Official & Election Firm for May 2, 2023, Board Election**

**Present RESOLUTION 2022-07 A RESOLUTION FOR THE REGULAR ELECTION TO BE HELD MAY 2, 2023, APPOINTING A DESIGNATED ELECTION OFFICIAL, AND AUTHORIZING THE DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION**

- 14. Public Hearing for RESOLUTION NO. 2022-07**
- 15. Disposition for RESOLUTION NO. 2022-07**

Station 16  
8130 3<sup>rd</sup> Street  
Wellington, CO 80549



Station 17  
108 E County Road 66  
Fort Collins, CO 80524

## Wellington Fire Protection District

**Discussion - Regular Board and Pension Meeting Calendar for 2023**

**Other**

**Calendar Items**

**Next Regular Board Meeting – January 12, 2023, 4:00 PM – Station 16**

**Adjournment**

## Zoom Meeting Information

Wellington Fire Protection District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86217982310?pwd=UGhnWnNqd2ZKUjNMakQ2dzJqcm1vdz09>

Meeting ID: 862 1798 2310

Passcode: 112981

One tap mobile

+17209289299,,86217982310#,,,,\*112981# US (Denver)

+13017158592,,86217982310#,,,,\*112981# US (Washington DC)

Dial by your location

+1 720 928 9299 US (Denver)

+1 301 715 8592 US (Washington DC)

Meeting ID: 862 1798 2310

Passcode: 112981

Find your local number: <https://us02web.zoom.us/j/kwKCuql4T>

Agenda Posted to [www.wfpd.org](http://www.wfpd.org) & at 8130 3<sup>rd</sup> St by Michael Patterson on 12/08/2022 @ 4:30 PM



## Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District was called to order at approximately 4:00 PM, on **November 9, 2022**, at **Station 16** located at 8130 3<sup>rd</sup> St, Wellington, CO 80549.

### Pledge of Allegiance

**Roll Call** *DIRECTORS PRESENT – PIERSON, MEYERS, GAITER, SARNO, PETTIT*

**Additions/Deletions to the Agenda-** *None*

**Conflicts of Interest-** *None*

### Correspondence

Letter to Board from WFPD employees – *The letter was reviewed by the Board and the board decided to address it during the “Other” section of the meeting following “District Business”*

### Public Comment

Any member or resident of the District that would like to comment on items not listed on the agenda may be restricted to a 3-minute limit per person.

*There was no public comment*

**Guests or Presentations-** *None*

### Consent Agenda

- Regular Board Meeting Minutes for October 12, 2022

*M/S SARNO/MEYERS to APPROVE the consent Agenda. Voice votes unanimous; motion PASSED*

### Fire Chief's Report

- *Job Fair/Recruitment Event at Aims CC October 26, 2022*
- *Evaluating opportunity to coordinate with & utilize Aims EMS Interns*
- *Recent Regional Fire Chief's meeting*
  - *Fire Engine now excess of \$1m with almost 2-year lead time*
  - *2 recent fire station builds over \$8m each with over 2 years design to open*
  - *Other hard capital equipment costs exceeding revenue growth*
  - *All considering and implementing alternative delivery models*
- *Call Volume Reports*
  - *2019 – 944 incidents 68% EMS, 4% Fire, 26% other*
  - *2020 – 1,011 incidents 66% EMS, 4% Fire, 28% other, +7% over prior year*
  - *2021 – 1,133 incidents 67 % EMS, 3% Fire, 28% other, +12% over prior year*



## Wellington Fire Protection District

- 2022 – 941 ytd, 977 Pytd, 61% EMS, 8% Fire, 31% other, -4% over prior year
- **Recent Calls**
  - CPR call 10/22 – N. CR15 – E16 & E17 – Recognition
  - Structure Fire – Starlight / CR15 – E17, E16, TE16, PFA
- *Evaluating remaining eligibility list candidates, preparing for full-time recruitment*

### District Business

- 1. Monthly Financial Report**
  - i. Balance Sheet
  - ii. Reconciled Cash Balances
  - iii. Profit & Loss Report
  - iv. Income & Expense by Month
  - v. Monthly Disbursements
  - vi. Twelve-Month Cash Flow Report

*Gabe Buldra & Dominic Filosa with JVG called into the meeting and reviewed the Monthly Financial Report for the Board of Directors. He and staff answered questions from the Board on the report.*

*M/S GAITER/SARNO to ACCEPT the **Monthly Financial Report** as presented. Voice votes unanimous; motion PASSED*

- 2. Discussion - 2023 Proposed Operating Budget**

*Chief Patterson presented the updated 2023 Proposed Operating Budget to the Board of Directors based upon feedback from November 2<sup>nd</sup> Board Work Session. Director Gaiter discussed and questioned various individual expenditure line items in the proposed budget and rationale for setting those estimated values. More discussion was had to reduce non-personnel expenditures or defer repayment of impact fee funds to be used to increase wages.*

*Motion by Director Gaiter to increase the wage in general, the large wage category by \$23,510.00. No second, motion died.*

*More discussion was held regarding decreasing individual line-item expenditures to reduce expenditures.*

- 3. Discussion & Possible Action - Election Firm Proposals**

*Staff shared and discussed the two proposals that had been received and other firms that declined to bid on the process. The Board had some questions about the services provided by each firm. Staff will validate service options with each vendor and will bring back a recommendation for possible Board action at the December Regular Board Meeting.*

- 4. Discussion & Possible Action – Draft Resolution Adopting Meet & Confer Process**



## Wellington Fire Protection District

*Board discussed the draft resolution prepared by District's legal counsel for possible edits and consideration. Director Sarno shared additional information received from District's legal counsel. Board directed staff to bring a formatted resolution to the December regular meeting for Board consideration.*

### 5. Board Discussion Items

#### i. Board process for responding to questions during Public Comment period

*Board and staff discussed options and processes for responding to questions posed during the public comment period of Board meetings. Board discussed adopting a practice of obtaining contact information from members of the public asking questions to allow for an opportunity to respond later.*

#### ii. EMS Equipment

*Staff discussed the Equipment Loan Agreement executed between the WFPD & Larimer County Sheriff's Office (LCSO) for the use of District ALS EMS Equipment. Staff discussed the current deployment and limited ability for use of select ALS equipment and the duplicate equipment that was loaned to LCSO for their deployment and potential use.*

#### iii. Family Medical Leave Insurance (FAMLI) Program – Opt-Out Process

*Staff shared and discussed information regarding the Colorado Paid Family and Medical Leave Insurance (FAMLI) program and the three options for the Board to consider. An information packet was included in the Board packet and a resolution will be brought to the December Regular Board Meeting for consideration.*

#### Other

*A Board Work Session was scheduled for November 30, 2022, at 5:00 PM at Station 16 for the purpose of holding a "Question & Answer" session between the Board and the employees of the District.*

#### Calendar Items

**Next Regular Pension & Board Meetings – December 14, 2022, 4:00 PM – Station 16**

#### Adjournment

*M/S PETTIT/GAITER to adjourn the meeting at 5:54 PM. Voice vote unanimous; meeting adjourned*



# Wellington Fire Protection District

## Monthly Financial Report

### Monthly Financial Report – November 2022

Attached are the following for your information and review:

1. Balance Sheet as of November 30, 2022.
2. Summary of reconciled cash balances on November 30, 2022.
3. Income Statement of Revenues and Expenditures for November 2022, including budget to actual and year-to-date balances.
4. Fixed assets additions and disposals for FY 22
5. November 2022 Check Detail Report.
6. 12-Month Cash Flow.

### Key points:

- Revenue for the month of November is \$34,911, which is under budget by 219,350.
  - Tax Revenue is \$34,651, which is \$212,399 under budget.
  - Service Fee Revenue is \$260, which is \$6,951 under budget.
- Expenses for the month of November are \$191,943, which is \$17,633 under budget.
  
- YTD Revenue is \$3,408,256, which is \$95,293 over budget.
- YTD Expenses is \$2,783,873, which is \$46,976 under budget.

Please contact the Finance Director for any questions or concerns regarding this report.

**Wellington Fire Protection District**  
**Balance Sheet Prev Year Comparison**  
**As of November 30, 2022**

	Nov 30, 22	Nov 30, 21	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
<b>CASH-CAPITAL FUND</b>			
107.400 · Town Impact Fees-PW-3768	18,882.60	252,982.56	-234,099.96
107.500 · County Impact Fees-PW-3818	22,011.48	17,650.46	4,361.02
107.600 · FNBO Town Impact Fees - 9432	200,000.00	0.00	200,000.00
<b>Total CASH-CAPITAL FUND</b>	240,894.08	270,633.02	-29,738.94
<b>CASH - GENERAL FUND</b>			
107.000 · Operating - Points West - 5485	151,064.90	179,680.21	-28,615.31
107.200 · Money Market - Points West 3800	235,265.15	62,429.39	172,835.76
<b>Total CASH - GENERAL FUND</b>	386,330.05	242,109.60	144,220.45
<b>Total Checking/Savings</b>	627,224.13	512,742.62	114,481.51
<b>Other Current Assets</b>			
<b>OTHER CURRENT ASSETS</b>			
110.000 · Cash with County Treasurer	0.00	-2,900.80	2,900.80
120.000 · Property Tax Receivable	3,034,451.00	1,737.49	3,032,713.51
<b>Total OTHER CURRENT ASSETS</b>	3,034,451.00	-1,163.31	3,035,614.31
1-140.0 · Prepaid Expense	34,395.30	28,553.50	5,841.80
1270 · Net Pension Asset	565,608.00	0.00	565,608.00
1275 · Deferred Outflows - Pension	1,048,031.00	0.00	1,048,031.00
<b>Total Other Current Assets</b>	4,682,485.30	27,390.19	4,655,095.11
<b>Total Current Assets</b>	5,309,709.43	540,132.81	4,769,576.62
<b>Other Assets</b>			
<b>FIXED ASSETS</b>			
150.100 · Land	729,490.00	731,977.00	-2,487.00
150.200 · Buildings and Improvements	2,841,483.00	2,866,469.66	-24,986.66
150.300 · Fire Equipment	3,066,072.00	3,104,025.21	-37,953.21
150.900 · Accumulated Depreciation	-3,084,612.00	-3,084,612.00	0.00
<b>Total FIXED ASSETS</b>	3,552,433.00	3,617,859.87	-65,426.87
<b>Total Other Assets</b>	3,552,433.00	3,617,859.87	-65,426.87
<b>TOTAL ASSETS</b>	<b>8,862,142.43</b>	<b>4,157,992.68</b>	<b>4,704,149.75</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable			
<b>ACCOUNTS PAYABLE</b>	6,949.73	63,456.05	-56,506.32
<b>Total Accounts Payable</b>	6,949.73	63,456.05	-56,506.32
<b>Credit Cards</b>			
2201 · Vectra Bank Colorado	1,386.72	0.00	1,386.72
<b>Total Credit Cards</b>	1,386.72	0.00	1,386.72
<b>Other Current Liabilities</b>			
Payroll Liabilities			
2100 · Payroll Liabilities	67,038.67	-55,339.31	122,377.98
2102 · SS Taxes Payable	0.00	-53.74	53.74



**Wellington Fire Protection District**  
**Balance Sheet Prev Year Comparison**  
**As of November 30, 2022**

	Nov 30, 22	Nov 30, 21	\$ Change
2103 · Medicare Taxes Payable	0.00	-12.58	12.58
2106 · Employee Insurance	0.00	-3,268.73	3,268.73
2110 · Colorado Withholding	0.00	-13.00	13.00
2120 · Colorado Unemployment	2,505.35	-4,134.12	6,639.47
2160 · Health And Dental (Pre-Tax)	16,227.62	-90,658.41	106,886.03
2170 · End Leave Payout	92,316.44	0.00	92,316.44
Payroll Liabilities - Other	0.00	99,737.54	-99,737.54
<b>Total Payroll Liabilities</b>	<b>178,088.08</b>	<b>-53,742.35</b>	<b>231,830.43</b>
2023 · SH of Colorado - Hwy 1	72,924.00	144,911.27	-71,987.27
2024 · Larimer Cty Impact Fees for Hwy	386,280.00	386,280.00	0.00
2111 · Direct Deposit Liabilities	0.00	-36,681.76	36,681.76
220.100 · Deferred Property Tax Revenue	3,034,451.00	1,737.49	3,032,713.51
2250 · Accrued Interest Payable	6,981.00	0.00	6,981.00
2270 · Net Pension Liab	873,465.00	0.00	873,465.00
2275 · Deferred Inflows - Pension	1,464,399.00	0.00	1,464,399.00
<b>Total Other Current Liabilities</b>	<b>6,016,588.08</b>	<b>442,504.65</b>	<b>5,574,083.43</b>
<b>Total Current Liabilities</b>	<b>6,024,924.53</b>	<b>505,960.70</b>	<b>5,518,963.83</b>
<b>Long Term Liabilities</b>			
8.24700 · Loan Payable			
2350 · Bunker Gear Loan	66,207.23	0.00	66,207.23
2360 · Station Alerting System Loan	70,158.62	0.00	70,158.62
2370 · Fire Truck Refurb	72,158.06	0.00	72,158.06
<b>Total 8.24700 · Loan Payable</b>	<b>208,523.91</b>	<b>0.00</b>	<b>208,523.91</b>
<b>Total Long Term Liabilities</b>	<b>208,523.91</b>	<b>0.00</b>	<b>208,523.91</b>
<b>Total Liabilities</b>	<b>6,233,448.44</b>	<b>505,960.70</b>	<b>5,727,487.74</b>
<b>Equity</b>			
<b>EQUITY</b>			
300.050 · Reserved Cont.	42,360.00	42,360.00	0.00
300.100 · Fund Balance - Undesignated	1,314,455.00	1,314,455.39	-0.39
300.150 · Reserved For Capital Outlay	1,316,815.00	1,316,815.00	0.00
300.200 · Fund Balance - Restricted	1,398,769.00	0.00	1,398,769.00
300.300 · Investment in Fixed Assets	2,883,430.00	2,883,429.83	0.17
<b>Total EQUITY</b>	<b>6,955,829.00</b>	<b>5,557,060.22</b>	<b>1,398,768.78</b>
1.399.9 · RETAINED EARNINGS	-4,951,518.58	-2,519,586.62	-2,431,931.96
Net Income	624,383.57	614,558.38	9,825.19
<b>Total Equity</b>	<b>2,628,693.99</b>	<b>3,652,031.98</b>	<b>-1,023,337.99</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>8,862,142.43</b>	<b>4,157,992.68</b>	<b>4,704,149.75</b>

**Wellington Fire Protection District**  
**Summary of Reconciled Cash Balances**  
 Period Ending 11/30/22

	Points West Operating - 5485  11/30/2022	Points West Money Market - 3800  11/30/2022	Points West Town Impact Fees - 3768  11/30/2022	Points West County Impact Fees - 3818  11/30/2022	FNBO Town Impact Fees - 9432  11/30/2022
<b>Beginning Balance</b>	327,899.62	900,931.83	34,947.60	22,008.87	200,000.00
<b>Cleared Transactions</b>					
<b>Checks and Payments</b>	(180,086.92)	(700,000.00)	(16,070.00)	-	-
<b>Deposits and Credits</b>	3,456.63	34,333.32	5.00	2.61	-
<b>Total Cleared Transactions</b>	(176,630.29)	(665,666.68)	(16,065.00)	2.61	-
<b>Cleared Balance</b>	<b>151,269.33</b>	<b>235,265.15</b>	<b>18,882.60</b>	<b>22,011.48</b>	<b>200,000.00</b>
<b>Uncleared Transactions</b>					
<b>Checks and Payments</b>	(739.43)	-	-	-	-
<b>Deposits and Credits</b>	535.00	-	-	-	-
<b>Total Uncleared Transactions</b>	(204.43)	-	-	-	-
<b>Register Balance as of 11/30/22</b>	<b>151,064.90</b>	<b>235,265.15</b>	<b>18,882.60</b>	<b>22,011.48</b>	<b>200,000.00</b>

**Wellington Fire Protection District**  
**Profit & Loss Budget Performance**  
**November 2022**

	Nov 22	Budget	\$ Over Budget	Jan - Nov 22	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4010 · Tax Levy Revenue	34,651.41	247,050.00	-212,398.59	3,202,476.76	3,215,434.00	-12,957.24	3,230,505.00
4050 · Non Tax Levy Revenue	260.00	7,211.00	-6,951.00	205,779.40	97,529.00	108,250.40	254,741.00
<b>Total Income</b>	34,911.41	254,261.00	-219,349.59	3,408,256.16	3,312,963.00	95,293.16	3,485,246.00
<b>Gross Profit</b>	34,911.41	254,261.00	-219,349.59	3,408,256.16	3,312,963.00	95,293.16	3,485,246.00
<b>Expense</b>							
1.600.0 · FIRE ADMINISTRATION	10,694.06	20,447.00	-9,752.94	271,015.51	264,354.00	6,661.51	284,797.00
1.605.0 · WAGES AND SALARIES EXPENSE	166,220.75	170,772.00	-4,551.25	2,170,960.01	2,196,117.00	-25,156.99	2,421,467.00
1.610.0 · OPERATIONS	2,280.52	4,548.00	-2,267.48	26,498.61	42,902.00	-16,403.39	197,457.00
1.620.0 · FLEET & FACILITIES	9,946.69	9,754.00	192.69	87,893.88	117,752.00	-29,858.12	127,494.00
1.630.0 · TRAINING HEALTH & SAFETY	2,425.84	2,530.00	-104.16	43,852.28	35,236.00	8,616.28	37,764.00
1.640.0 · FIRE PREVENTION	375.00	887.00	-512.00	5,250.45	7,783.00	-2,532.55	8,664.00
1.700.0 · CAPITAL OUTLAY	0.00	638.00	-638.00	39,730.26	40,401.00	-670.74	41,035.00
<b>Total Expense</b>	191,942.86	209,576.00	-17,633.14	2,645,201.00	2,704,545.00	-59,344.00	3,118,678.00
<b>Net Ordinary Income</b>	-157,031.45	44,685.00	-201,716.45	763,055.16	608,418.00	154,637.16	366,568.00
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
1.800.0 · CONTINGENCIES	0.00	0.00	0.00	138,671.59	126,303.43	12,368.16	134,706.43
<b>Total Other Expense</b>	0.00	0.00	0.00	138,671.59	126,303.43	12,368.16	134,706.43
<b>Net Other Income</b>	0.00	0.00	0.00	-138,671.59	-126,303.43	-12,368.16	-134,706.43
<b>Net Income</b>	<b>-157,031.45</b>	<b>44,685.00</b>	<b>-201,716.45</b>	<b>624,383.57</b>	<b>482,114.57</b>	<b>142,269.00</b>	<b>231,861.57</b>

## Wellington Fire Protection District Profit & Loss Budget Performance

November 2022

	Nov 22	Budget	\$ Over Budget	Jan - Nov 22	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>4010 · Tax Levy Revenue</b>							
400.311 · PROPERTY TAXES	15,481.40	224,731.00	-209,249.60	2,999,143.47	3,034,452.00	-35,308.53	3,034,452.00
400.312 · SPECIFIC OWNERSHIP	19,046.86	22,319.00	-3,272.14	199,293.56	166,996.00	32,297.56	182,067.00
400.314 · DELQ TAX & INTEREST	123.15	0.00	123.15	4,039.73	13,986.00	-9,946.27	13,986.00
<b>Total 4010 · Tax Levy Revenue</b>	<u>34,651.41</u>	<u>247,050.00</u>	<u>-212,398.59</u>	<u>3,202,476.76</u>	<u>3,215,434.00</u>	<u>-12,957.24</u>	<u>3,230,505.00</u>
<b>4050 · Non Tax Levy Revenue</b>							
400.368 · MISCELLANEOUS							
400.385 · EQUIPMENT SOLD	0.00	0.00	0.00	480.00	0.00	480.00	0.00
400.368 · MISCELLANEOUS - Other	0.00	0.00	0.00	35,851.77	10,000.00	25,851.77	10,000.00
<b>Total 400.368 · MISCELLANEOUS</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,331.77</u>	<u>10,000.00</u>	<u>26,331.77</u>	<u>10,000.00</u>
400.370 · DONATIONS	0.00	0.00	0.00	25,070.00	0.00	25,070.00	0.00
400.376 · WILDLAND FIREFIGHTING	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00
400.380 · GRANTS	0.00	0.00	0.00	29,850.23	25,285.00	4,565.23	25,285.00
400.390 · SERVICE FEES	260.00	7,211.00	-6,951.00	74,893.00	62,244.00	12,649.00	69,456.00
400.395 · IMPACT FEES	0.00	0.00	0.00	39,634.40	0.00	39,634.40	0.00
<b>Total 4050 · Non Tax Levy Revenue</b>	<u>260.00</u>	<u>7,211.00</u>	<u>-6,951.00</u>	<u>205,779.40</u>	<u>97,529.00</u>	<u>108,250.40</u>	<u>254,741.00</u>
<b>Total Income</b>	<u>34,911.41</u>	<u>254,261.00</u>	<u>-219,349.59</u>	<u>3,408,256.16</u>	<u>3,312,963.00</u>	<u>95,293.16</u>	<u>3,485,246.00</u>
<b>Gross Profit</b>	34,911.41	254,261.00	-219,349.59	3,408,256.16	3,312,963.00	95,293.16	3,485,246.00
<b>Expense</b>							
<b>1.600.0 · FIRE ADMINISTRATION</b>							
600.192 · CONTRACT SERVICES/LEASE	3,164.03	3,397.00	-232.97	36,205.98	40,244.00	-4,038.02	43,640.00
600.194 · ELECTION EXPENSES & SUPPLIES	0.00	0.00	0.00	13,826.11	8,000.00	5,826.11	8,000.00
600.334 · HR TESTING SERVICES	0.00	576.00	-576.00	2,129.27	5,126.00	-2,996.73	5,706.00
600.352 · LEGAL	455.31	656.00	-200.69	6,336.90	9,341.00	-3,004.10	10,000.00
600.354 · ACCOUNTING & AUDITING	5,000.00	7,917.00	-2,917.00	94,570.00	87,084.00	7,486.00	95,000.00
600.501 · DISTRICT BOARD COMPENSATION	500.00	1,122.00	-622.00	6,400.00	10,876.00	-4,476.00	12,000.00
600.502 · DISTRICT BOARD EXPENSES	13.89	278.00	-264.11	988.59	2,224.00	-1,235.41	2,500.00
600.514 · INSURANCE	0.00	0.00	0.00	30,915.00	23,747.00	7,168.00	23,747.00
600.560 · COUNTY TREASURER FEES	310.48	3,993.00	-3,682.52	60,059.20	54,202.00	5,857.20	58,193.00
600.600 · Office and Other							
1.650.0 · MISCELLANEOUS EXPENSE	0.00	153.00	-153.00	0.00	1,224.00	-1,224.00	1,373.00
600.214 · OFFICE SUPPLIES	155.14	736.00	-580.86	1,790.49	5,981.00	-4,190.51	6,720.00
600.231 · LICENSE/PERMITS/MEMBERSHIP/...	970.21	1,570.00	-599.79	11,701.19	13,434.00	-1,732.81	15,000.00
600.233 · MEMBERSHIP & REGISTRATION	0.00	0.00	0.00	5,768.14	2,418.00	3,350.14	2,418.00
600.236 · BANKING FEES	125.00	49.00	76.00	324.64	453.00	-128.36	500.00
<b>Total 600.600 · Office and Other</b>	<u>1,250.35</u>	<u>2,508.00</u>	<u>-1,257.65</u>	<u>19,584.46</u>	<u>23,510.00</u>	<u>-3,925.54</u>	<u>26,011.00</u>
<b>Total 1.600.0 · FIRE ADMINISTRATION</b>	<u>10,694.06</u>	<u>20,447.00</u>	<u>-9,752.94</u>	<u>271,015.51</u>	<u>264,354.00</u>	<u>6,661.51</u>	<u>284,797.00</u>
<b>1.605.0 · WAGES AND SALARIES EXPENSE</b>							
5010 · Salaries and Wages	117,774.09	119,000.00	-1,225.91	1,597,409.25	1,604,757.00	-7,347.75	1,778,332.00
600.142 · WORKERS COMPENSATION	518.37	5,621.00	-5,102.63	67,663.05	59,053.00	8,610.05	64,674.00
605.410 · VOL/RES STIPEND	200.00	747.00	-547.00	3,200.00	6,429.00	-3,229.00	7,176.00
605.900 · Payroll Tax & Other Deductions							
1.606.0 · PAYROLL EXPENSES	0.00	138.00	-138.00	532.60	1,139.00	-606.40	1,275.00
606.105 · FICA - MEDICARE	1,902.59	2,022.00	-119.41	24,258.58	24,346.00	-87.42	26,366.00
606.110 · FICA - SOCIAL SECURITY	233.64	439.00	-205.36	6,296.95	6,897.00	-600.05	7,337.00
606.205 · CO UNEMPLOYMENT	23.01	715.00	-691.99	1,898.13	6,434.00	-4,535.87	7,149.00
606.300 · FPPA PENSION	10,330.59	11,911.00	-1,580.41	129,594.49	136,547.00	-6,952.51	148,459.00
606.305 · FPPA D&D	3,673.13	4,235.00	-561.87	46,068.95	48,188.00	-2,119.05	52,424.00

## Wellington Fire Protection District Profit & Loss Budget Performance

November 2022

	Nov 22	Budget	\$ Over Budget	Jan - Nov 22	YTD Budget	\$ Over Budget	Annual Budget
606.315 · FPPA 457	2,598.05	1,777.00	821.05	27,593.84	22,924.00	4,669.84	24,702.00
606.320 · MEDICAL INSURANCE	10,420.92	13,632.00	-3,211.08	138,309.14	152,794.00	-14,484.86	166,424.00
606.330 · VISION INSURANCE	179.58	0.00	179.58	2,100.95	0.00	2,100.95	0.00
606.640 · DENTAL INSURANCE	761.56	1,443.00	-681.44	9,034.41	15,177.00	-6,142.59	16,623.00
<b>Total 605.900 · Payroll Tax &amp; Other Deductions</b>	<b>30,123.07</b>	<b>36,312.00</b>	<b>-6,188.93</b>	<b>385,688.04</b>	<b>414,446.00</b>	<b>-28,757.96</b>	<b>450,759.00</b>
605.999 · UNSCHEDULED OVERTIME	17,605.22	9,092.00	8,513.22	113,030.63	90,250.00	22,780.63	99,344.00
607.000 · PTO Payout	0.00	0.00	0.00	3,969.04	21,182.00	-17,212.96	21,182.00
<b>Total 1.605.0 · WAGES AND SALARIES EXPENSE</b>	<b>166,220.75</b>	<b>170,772.00</b>	<b>-4,551.25</b>	<b>2,170,960.01</b>	<b>2,196,117.00</b>	<b>-25,156.99</b>	<b>2,421,467.00</b>
<b>1.610.0 · OPERATIONS</b>							
600.222 · FIRE FIGHTER REHAB	0.00	0.00	0.00	211.67	0.00	211.67	0.00
600.237 · EMPLOYEE RECOGNITION & SUPPORT	144.03	446.00	-301.97	2,518.11	4,552.00	-2,033.89	5,000.00
600.348 · PHONE/INTERNET	1,429.72	2,027.00	-597.28	15,044.95	19,335.00	-4,290.05	21,360.00
610.220 · Wildland Expense	0.00	0.00	0.00	744.60	0.00	744.60	150,000.00
610.221 · EMS SUPPLIES	21.33	647.00	-625.67	1,861.02	5,558.00	-3,696.98	6,208.00
610.222 · FIREFIGHTING EQUIPMENT/SUPPLIES	298.47	472.00	-173.53	2,887.75	5,415.00	-2,527.25	5,889.00
610.225 · UNIFORMS	386.97	956.00	-569.03	3,230.51	8,042.00	-4,811.49	9,000.00
<b>Total 1.610.0 · OPERATIONS</b>	<b>2,280.52</b>	<b>4,548.00</b>	<b>-2,267.48</b>	<b>26,498.61</b>	<b>42,902.00</b>	<b>-16,403.39</b>	<b>197,457.00</b>
<b>1.620.0 · FLEET &amp; FACILITIES</b>							
600.340 · GAS & ELEC - WAVERLY	75.03	341.00	-265.97	4,847.81	4,440.00	407.81	4,778.00
600.341 · GAS & ELEC- WELLINGTON	1,075.22	1,096.00	-20.78	16,062.55	15,350.00	712.55	16,445.00
600.342 · WATER - WAVERLY	46.00	227.00	-181.00	2,550.60	2,775.00	-224.40	3,000.00
600.351 · WATER & SEWER - HWY 1	138.00			311.28			
610.231 · FUEL	3,923.32	2,526.00	1,397.32	23,140.88	24,473.00	-1,332.12	27,000.00
610.232 · APPARATUS REPAIR, PARTS & IMPRO	330.43	3,737.00	-3,406.57	28,888.57	54,990.00	-26,101.43	58,723.00
610.235 · SMALL EQUIPMENT PARTS	0.00	0.00	0.00	158.19	0.00	158.19	0.00
610.361 · PM APPARATUS	0.00	0.00	0.00	101.61	0.00	101.61	0.00
610.362 · Fire Equipment Maintenance	0.00	245.00	-245.00	0.00	1,960.00	-1,960.00	2,206.00
610.365 · RMI BUILDINGS & GROUNDS	4,152.72	1,351.00	2,801.72	9,242.11	11,306.00	-2,063.89	12,657.00
610.368 · Waste Services	205.97	231.00	-25.03	2,590.28	2,458.00	132.28	2,685.00
<b>Total 1.620.0 · FLEET &amp; FACILITIES</b>	<b>9,946.69</b>	<b>9,754.00</b>	<b>192.69</b>	<b>87,893.88</b>	<b>117,752.00</b>	<b>-29,858.12</b>	<b>127,494.00</b>
<b>1.630.0 · TRAINING HEALTH &amp; SAFETY</b>							
600.335 · HEALTH AND SAFETY	1,500.00	1,500.00	0.00	27,464.00	16,500.00	10,964.00	18,000.00
630.380 · F.F. TRAINING	350.00	928.00	-578.00	5,127.44	7,586.00	-2,458.56	8,516.00
630.381 · MEDICAL TRAINING	575.84	102.00	473.84	1,260.84	1,150.00	110.84	1,248.00
630.385 · FF 1 ACADEMY	0.00	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00
<b>Total 1.630.0 · TRAINING HEALTH &amp; SAFETY</b>	<b>2,425.84</b>	<b>2,530.00</b>	<b>-104.16</b>	<b>43,852.28</b>	<b>35,236.00</b>	<b>8,616.28</b>	<b>37,764.00</b>
<b>1.640.0 · FIRE PREVENTION</b>							
640.100 · PUBLIC EDUCATION	0.00	24.00	-24.00	488.46	192.00	296.46	214.00
640.200 · SUPPLIES-ENFORCEMENT/INVESTIG...	375.00	863.00	-488.00	4,761.99	7,591.00	-2,829.01	8,450.00
<b>Total 1.640.0 · FIRE PREVENTION</b>	<b>375.00</b>	<b>887.00</b>	<b>-512.00</b>	<b>5,250.45</b>	<b>7,783.00</b>	<b>-2,532.55</b>	<b>8,664.00</b>
<b>1.700.0 · CAPITAL OUTLAY</b>							
700.942 · C/O - BUNKER GEAR	0.00	638.00	-638.00	8,695.74	9,366.00	-670.26	10,000.00
700.945 · C/O - COMMUNICATION EQUIPMENT	0.00	0.00	0.00	31,034.52	31,035.00	-0.48	31,035.00
<b>Total 1.700.0 · CAPITAL OUTLAY</b>	<b>0.00</b>	<b>638.00</b>	<b>-638.00</b>	<b>39,730.26</b>	<b>40,401.00</b>	<b>-670.74</b>	<b>41,035.00</b>
<b>Total Expense</b>	<b>191,942.86</b>	<b>209,576.00</b>	<b>-17,633.14</b>	<b>2,645,201.00</b>	<b>2,704,545.00</b>	<b>-59,344.00</b>	<b>3,118,678.00</b>
<b>Net Ordinary Income</b>	<b>-157,031.45</b>	<b>44,685.00</b>	<b>-201,716.45</b>	<b>763,055.16</b>	<b>608,418.00</b>	<b>154,637.16</b>	<b>366,568.00</b>

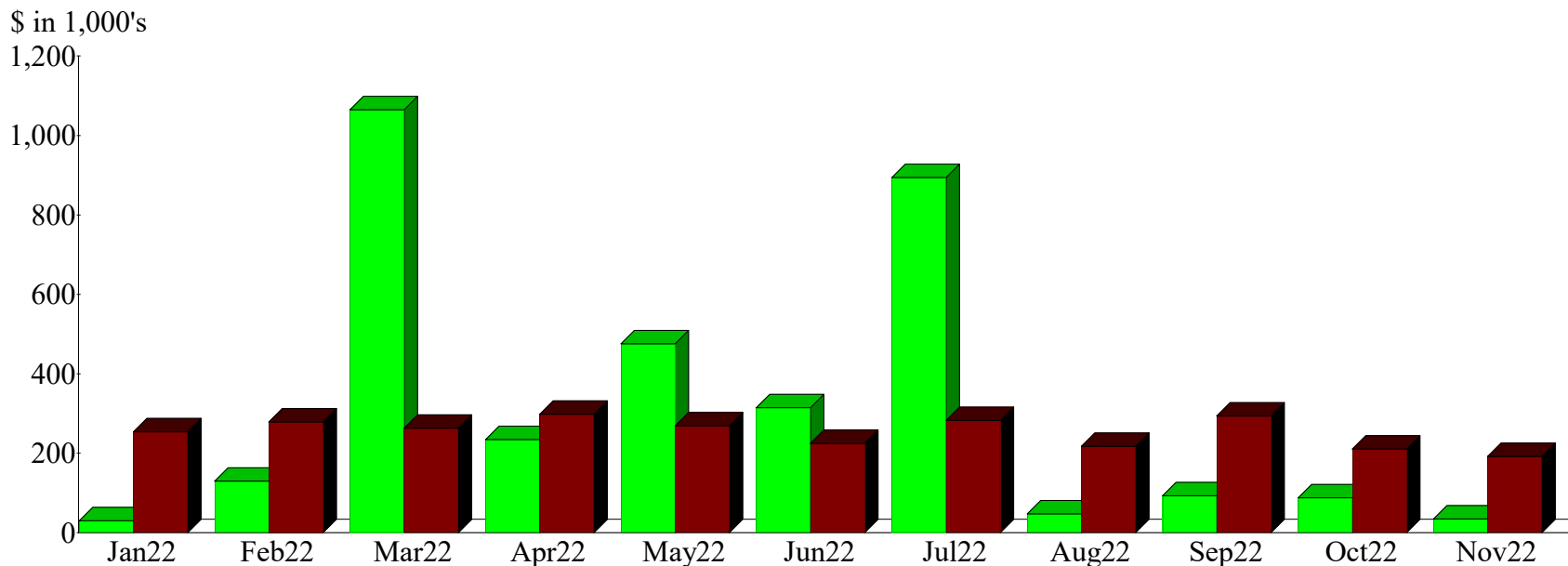
# Wellington Fire Protection District Profit & Loss Budget Performance

November 2022

	Nov 22	Budget	\$ Over Budget	Jan - Nov 22	YTD Budget	\$ Over Budget	Annual Budget
Other Income/Expense							
Other Expense							
1.800.0 · CONTINGENCIES							
800.300 · VOLUNTEER PENSION CONTRIBUTION	0.00	0.00	0.00	105,876.00	103,000.00	2,876.00	103,000.00
800.400 · DEBT SERVICE	0.00	0.00	0.00	32,795.59	23,303.43	9,492.16	31,706.43
<b>Total 1.800.0 · CONTINGENCIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,671.59</b>	<b>126,303.43</b>	<b>12,368.16</b>	<b>134,706.43</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,671.59</b>	<b>126,303.43</b>	<b>12,368.16</b>	<b>134,706.43</b>
Net Other Income	0.00	0.00	0.00	-138,671.59	-126,303.43	-12,368.16	-134,706.43
<b>Net Income</b>	<b>-157,031.45</b>	<b>44,685.00</b>	<b>-201,716.45</b>	<b>624,383.57</b>	<b>482,114.57</b>	<b>142,269.00</b>	<b>231,861.57</b>

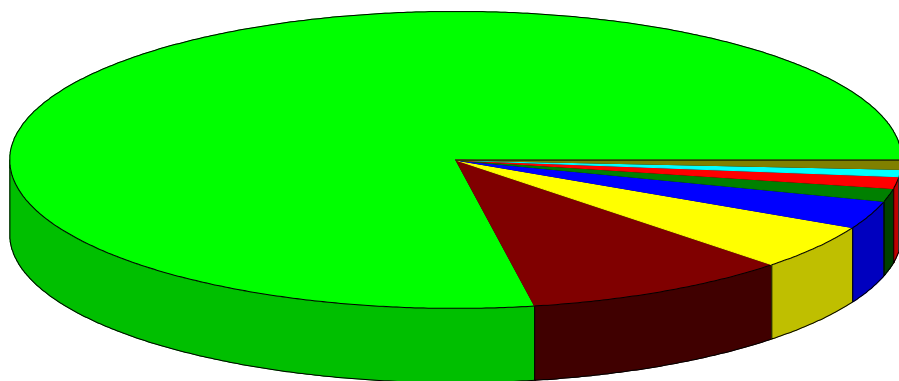
Income and Expense by Month  
January through November 2022

Income  
Expense



Expense Summary  
January through November 2022

1.605.0 · WAGES AND SALARIES EXPENSE	77.98%
1.600.0 · FIRE ADMINISTRATION	9.74
1.800.0 · CONTINGENCIES	4.98
1.620.0 · FLEET & FACILITIES	3.16
1.630.0 · TRAINING HEALTH & SAFETY	1.58
1.700.0 · CAPITAL OUTLAY	1.43
1.610.0 · OPERATIONS	0.95
1.640.0 · FIRE PREVENTION	0.19
<b>Total</b>	<b>\$2,783,872.59</b>



By Account





## Wellington Fire Protection District Monthly Disbursements As of November 30, 2022

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
<b>CASH-CAPITAL FUND</b>									256,956.47
<b>107.400 · Town Impact Fees-PW-3768</b>									34,947.60
Check	11/10/2022	CC	SH of Colorado	Payment of Property	X	2023 · SH of C...		16,070.00	18,877.60
Deposit	11/17/2022			Interest	X	400.314 · DEL...	5.00		18,882.60
Total 107.400 · Town Impact Fees-PW-3768							5.00	16,070.00	18,882.60
<b>107.500 · County Impact Fees-PW-3818</b>									22,008.87
Deposit	11/17/2022			Interest	X	400.314 · DEL...	2.61		22,011.48
Total 107.500 · County Impact Fees-PW-3818							2.61	0.00	22,011.48
<b>107.600 · FNBO Town Impact Fees - 9432</b>									200,000.00
Total 107.600 · FNBO Town Impact Fees - 9432									200,000.00
Total CASH-CAPITAL FUND							7.61	16,070.00	240,894.08
<b>CASH - GENERAL FUND</b>									591,870.10
<b>107.000 · Operating - Points West - 5485</b>									347,700.56
Deposit	11/01/2022			Deposit	X	2100 · Payroll ...	2,936.63		350,637.19
Check	11/02/2022	EFT	Intuit		X	600.231 · LICE...		20.00	350,617.19
Bill Pmt -Check	11/03/2022	N/A	Century Link	# 9705680542866_10.22	X	ACCOUNTS P...		165.75	350,451.44
General Journal	11/03/2022	2022-...		BILL 11/03/22 AR Payments	X	1499 · Undepo...	260.00		350,711.44
General Journal	11/04/2022	2022-...		PPE 10.29.2022	X	-SPLIT-		42,964.52	307,746.92
General Journal	11/04/2022	2022-...		PPE 10.29.2022	X	107.000 · Oper...		10,679.48	297,067.44
Check	11/08/2022	EFT3...	Family Support Regi...	Conf #730410	X	2100 · Payroll ...		85.84	296,981.60
General Journal	11/08/2022	2022-...		BILL 11/08/22 Payables Funding	X	1072 · Bill.com...		4,936.86	292,044.74
Check	11/08/2022	EFT	Bill.com	Bill.com Monthly Fee	X	600.231 · LICE...		145.53	291,899.21
Bill Pmt -Check	11/10/2022	N/A	Poudre Valley REA	# 8894001_10.22	X	ACCOUNTS P...		250.20	291,649.01
Bill Pmt -Check	11/10/2022	N/A	Town of Wellington	# 1628.01_10.22	X	ACCOUNTS P...		64.25	291,584.76
Bill Pmt -Check	11/10/2022	N/A	BankCard Center	# 0839_10.22	X	ACCOUNTS P...		2,573.01	289,011.75
Bill Pmt -Check	11/11/2022	N/A	AFLAC	# 369783	X	ACCOUNTS P...		261.14	288,750.61
Bill Pmt -Check	11/16/2022	N/A	Rocky Mountain Re...	# 446764	X	ACCOUNTS P...		223.00	288,527.61
General Journal	11/16/2022	2022-...		BILL 11/16/22 Payables Funding	X	1072 · Bill.com...		9,467.58	279,060.03
General Journal	11/18/2022	2022-...		PPE 11.12.22	X	-SPLIT-		48,556.71	230,503.32
General Journal	11/18/2022	2022-...		PPE 11.12.22	X	107.000 · Oper...		11,607.09	218,896.23
Check	11/18/2022	EFT3...	Family Support Regi...	Conf #733589	X	2100 · Payroll ...		85.84	218,810.39
Check	11/18/2022	EFT	Fire And Police Pen...		X	-SPLIT-		17,523.37	201,287.02
Check	11/21/2022	EFT	Paylocity	38 employees X 10.45 + \$228.88 b...	X	600.231 · LICE...		626.54	200,660.48
Bill Pmt -Check	11/22/2022	N/A	Black Hills Energy	# 7868 3317 16_11.22	X	ACCOUNTS P...		410.82	200,249.66
Deposit	11/22/2022			Deposit	X	400.390 · SER...	260.00		200,509.66
Deposit	11/22/2022			Deposit		610.232 · APP...	535.00		201,044.66
General Journal	11/22/2022	2022-...		BILL 11/22/22 Payables Funding	X	1072 · Bill.com...		10,812.65	190,232.01
Check	11/23/2022	EFT	Fire And Police Pen...		X	-SPLIT-		17,502.75	172,729.26
Bill Pmt -Check	11/30/2022	N/A	Xcel Energy	# 803632416		ACCOUNTS P...		739.43	171,989.83
Bill Pmt -Check	11/30/2022	N/A	Republic Services	# 0642-000320903	X	ACCOUNTS P...		141.72	171,848.11
Bill Pmt -Check	11/30/2022	EFT	Standard Insurance ...	# 001677570001_11.22	X	ACCOUNTS P...		982.27	170,865.84
Total 107.000 · Operating - Points West - 5485							3,991.63	180,826.35	170,865.84
<b>107.200 · Money Market - Points West 3800</b>									200,931.83
General Journal	11/10/2022	2022-...		October 2022 Property Tax	X	400.314 · DEL...	34,259.34		235,191.17
Deposit	11/21/2022			Interest	X	400.314 · DEL...	73.98		235,265.15

## Wellington Fire Protection District Monthly Disbursements As of November 30, 2022

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Balance
Total 107.200 · Money Market - Points West 3800							34,333.32	0.00	235,265.15
<b>108.000 · Operating - 1st National Bank</b>									43,237.71
Total 108.000 · Operating - 1st National Bank									43,237.71
Total CASH - GENERAL FUND							38,324.95	180,826.35	449,368.70
<b>1072 · Bill.com Money Out Clearing</b>									0.00
Bill Pmt -Check	11/08/2022	Bill.com	Steve Sarno	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		100.00	-100.00
Bill Pmt -Check	11/08/2022	Bill.com	David Pierson	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		100.00	-200.00
Bill Pmt -Check	11/08/2022	Bill.com	Northern Colorado ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		46.00	-246.00
Bill Pmt -Check	11/08/2022	Bill.com	Mr. Jason Meyers	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		100.00	-346.00
Bill Pmt -Check	11/08/2022	Bill.com	Employers Council ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		49.14	-395.14
Bill Pmt -Check	11/08/2022	Bill.com	Northern Colorado ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		46.00	-441.14
Bill Pmt -Check	11/08/2022	Bill.com	Employers Council ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		1,404.00	-1,845.14
Bill Pmt -Check	11/08/2022	Bill.com	ICC-	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		1,021.00	-2,866.14
Bill Pmt -Check	11/08/2022	Bill.com	ICC-	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		138.75	-3,004.89
Bill Pmt -Check	11/08/2022	Bill.com	Christine Gaiter	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		100.00	-3,104.89
Bill Pmt -Check	11/08/2022	Bill.com	Northern Colorado ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		81.28	-3,186.17
Bill Pmt -Check	11/08/2022	Bill.com	Bomgaars	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		103.43	-3,289.60
Bill Pmt -Check	11/08/2022	Bill.com	Northern Colorado ...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		47.26	-3,336.86
Bill Pmt -Check	11/08/2022	Bill.com	First Responder Tra...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		1,500.00	-4,836.86
Bill Pmt -Check	11/08/2022	Bill.com	Ken Pettit	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		100.00	-4,936.86
General Journal	11/08/2022	2022-...		BILL 11/08/22 Payables Funding		107.000 · Oper...	4,936.86		0.00
Bill Pmt -Check	11/16/2022	Bill.com	James Vincent Gro...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		5,000.00	-5,000.00
Bill Pmt -Check	11/16/2022	Bill.com	Municipal Emergenc...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		3,332.68	-8,332.68
Bill Pmt -Check	11/16/2022	Bill.com	Wellington Professi...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		373.86	-8,706.54
Bill Pmt -Check	11/16/2022	Bill.com	Larimer County Flee...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		331.44	-9,037.98
Bill Pmt -Check	11/16/2022	Bill.com	Lyons Gaddis	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		429.60	-9,467.58
General Journal	11/16/2022	2022-...		BILL 11/16/22 Payables Funding		107.000 · Oper...	9,467.58		0.00
Bill Pmt -Check	11/22/2022	Bill.com	David Cropp_Reimb	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		200.00	-200.00
Bill Pmt -Check	11/22/2022	Bill.com	David Cropp_Reimb	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		162.40	-362.40
Bill Pmt -Check	11/22/2022	Bill.com	Donald Dority_Reimb	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		213.44	-575.84
Bill Pmt -Check	11/22/2022	Bill.com	Kahar Plumbing & H...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		3,895.00	-4,470.84
Bill Pmt -Check	11/22/2022	Bill.com	Larimer County Flee...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		1,692.66	-6,163.50
Bill Pmt -Check	11/22/2022	Bill.com	American Heart Ass...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		151.00	-6,314.50
Bill Pmt -Check	11/22/2022	Bill.com	Wex Bank	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		157.00	-6,471.50
Bill Pmt -Check	11/22/2022	Bill.com	Target Solutions	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		2,694.60	-9,166.10
Bill Pmt -Check	11/22/2022	Bill.com	Diversified Body Pai...	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		535.00	-9,701.10
Bill Pmt -Check	11/22/2022	Bill.com	iHeartMedia	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		551.14	-10,252.24
Bill Pmt -Check	11/22/2022	Bill.com	Century Link	https://app02.us.bill.com/BillPay?id...		ACCOUNTS P...		560.41	-10,812.65
General Journal	11/22/2022	2022-...		BILL 11/22/22 Payables Funding		107.000 · Oper...	10,812.65		0.00
Total 1072 · Bill.com Money Out Clearing							25,217.09	25,217.09	0.00
<b>TOTAL</b>							<b>63,549.65</b>	<b>222,113.44</b>	<b>690,262.78</b>

# Wellington Fire Protection District



Fiscal Year Begins: Jan-22

## Twelve-Month Cash Flow

Wellington Fire Protection District

	Beginning	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Monthly Average	Overview
<b>Cash Summary</b>															
<b>Cash on Hand</b> (beginning of month)	133,689	133,689	99,685	27,158	703,637	646,127	813,205	874,568	1,482,163	1,301,262	1,107,996	528,831	386,330	675,388	
<b>Cash Available</b> (on hand + receipts, before cash out)	133,689	359,929	223,587	1,146,206	937,327	1,113,567	1,113,958	1,769,378	1,527,519	1,393,145	1,195,454	567,156	608,120	996,279	
<b>Cash Position</b> (end of month)	133,689	99,685	27,158	703,637	646,127	813,205	874,568	1,482,163	1,301,262	1,107,996	528,831	386,330	(228,254)	645,226	
<b>Cash Receipts</b>															
Tax Levy Revenue		16,948	98,887	1,028,789	220,501	428,968	296,545	893,275	45,139	76,645	25,969	34,259	64,579	269,209	
Non-Tax Levy Revenue		9,292	25,015	90,259	13,189	38,473	4,207	1,535	217	15,238	61,489	4,066	157,211	35,016	
Line of Credit		200,000	0	0	0	0	0	0	0	0	0	0	0	16,667	
<b>Total Cash Receipts</b>		<b>226,240</b>	<b>123,902</b>	<b>1,119,048</b>	<b>233,690</b>	<b>467,440</b>	<b>300,753</b>	<b>894,810</b>	<b>45,357</b>	<b>91,883</b>	<b>87,458</b>	<b>38,325</b>	<b>221,790</b>	<b>320,891</b>	
<b>Cash Paid Out</b>															
Disbursements		260,244	196,429	367,569	291,200	300,362	239,390	287,215	226,258	285,148	203,755	180,826	480,283	276,557	
Repayment of LOC, Property Taxes and Impact Fees		0	0	75,000	0	0	0	0	0	0	462,868	0	356,091	74,497	
<b>Total Cash Paid Out</b>		<b>260,244</b>	<b>196,429</b>	<b>442,569</b>	<b>291,200</b>	<b>300,362</b>	<b>239,390</b>	<b>287,215</b>	<b>226,258</b>	<b>285,148</b>	<b>666,623</b>	<b>180,826</b>	<b>836,374</b>	<b>351,053</b>	
		(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Actual)	(Budget)		



# Wellington Fire Protection District

Station 16  
8130 3rd St  
Wellington, CO 80549

PO Box 10  
Wellington, Colorado, 80549  
970-568-3232  
www.wfpd.org wfpd@wfpd.org

Station 17  
108 E County Rd 66  
Fort Collins, CO 80524

## A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR FISCAL YEAR 2023 RESOLUTION 2022 – 02

### A. A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE WELLINGTON FIRE PROTECTION DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER 2023.

**WHEREAS**, the Board of Directors (“Board”) of the Wellington Fire Protection District (“District”) has appointed the District’s Fire Chief to prepare and submit a proposed budget to said governing body at the proper time; and

**WHEREAS**, the District’s Fire Chief and the Secretary/Treasurer submitted a proposed budget to this governing body on October 12,2022, for its consideration; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 14, 2022 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budgets remain in balance, as required by law.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT:**

Section 1. That the 2023 Budget as submitted and summarized by fund is approved and adopted as the budget of the Wellington Fire Protection District for the 2023 fiscal year.

Section 2. That the 2023 Budget hereby approved and adopted shall be signed by the President and Secretary and made a part of the public records of the District.

### B. A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE WELLINGTON FIRE PROTECTION DISTRICT FOR THE 2023 BUDGET YEAR.

**WHEREAS**, the Board of Directors (“Board”) of the Wellington Fire Protection District (“District”) has adopted the District’s annual budget in accordance with the Local Government Budget Law; and

**WHEREAS**, the Board has made provision therein for revenues in an amount equal to, or greater than, the total proposed expenditures as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues and reserves provided in the budgets to and for the purposes described below, so as not to impair the operations of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT:**

That the following sums are hereby appropriated from the revenue of each Fund to each Fund, for the purposes stated:

<b>General Fund:</b>	\$ 3,372,149
<b>Impact Fund:</b>	\$ 132,440
<b>Pension Fund:</b>	\$ 105,876

**ADOPTED AND APPROVED** this \_\_\_\_\_ day of December 2022.

**WELLINGTON FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

# Wellington Fire District 2023 Draft Budget

		Amended 2022 Budget	2023 Budget	Change
<b>INCOME</b>				
<b>TAX REVENUES</b>				
4311	Larimer County Tax	3,034,451	3,062,704	28,253
	Tax Rebate Payment		(14,269)	
	Delq Tax & Interest	13,986	-	(13,986)
4314	Specific Ownership Tax	182,067	214,389	32,322
<b>Total Tax Revenues</b>		<b>3,230,504</b>	<b>3,262,824</b>	<b>46,589</b>
<b>Non-Tax Levy Revenue</b>				
4376	Wildland Firefighting	150,000	150,000	0
4395	Impact Fees	-	-	0
4390	Service Fees	69,456	14,000	(55,456)
4368	Miscellaneous	10,000	5,000	(5,000)
4037	Donations	-	25,000	25,000
4380	Grants	25,285	21,200	(4,085)
<b>Total Non-Tax Levy Revenues</b>		<b>254,741</b>	<b>215,200</b>	<b>(39,541)</b>
<b>Total INCOME</b>		<b>3,485,246</b>	<b>3,478,024</b>	<b>(7,221)</b>
<b>EXPENSES</b>				
<b>PERSONNEL COSTS</b>				
<b>WAGE EXPENDITURE</b>				
5010	Salaries and Wages	1,778,332	1,577,416	(200,916)
5020	Wildland Salaries	90,000	90,000	0
5025	District Board Compensation	12,000	12,000	0
5030	Overtime	99,344	105,000	5,656
5040	Vacation Pay/Sick Pay	21,182	20,000	(1,182)
5050	Holiday	-	-	0
5060	Vol/Reserves	7,176	7,176	0
<b>Total Wage Expenditure</b>		<b>2,008,034</b>	<b>1,811,592</b>	<b>(196,442)</b>
<b>EMPLOYER TAXES</b>				
5110	Employer Taxes	40,852	47,807	6,955
<b>Total Employer Taxes</b>		<b>40,852</b>	<b>47,807</b>	<b>6,955</b>
<b>EMPLOYEE BENEFITS</b>				
5205	Workers Compensation	64,674	60,021	(4,653)
5210	Health, Dental & Vision Insurance	148,407	139,400	(9,007)
5220	Other Employee Benefits	35,915	37,499	1,584
5230	FPPA	200,883	203,487	2,604
5240	457 Expense	24,702	48,684	23,982
5260	Uniform Expense	9,000	9,000	0
5270	Awards & Recognition	5,000	2,146	(2,854)
<b>Total Employee Benefits</b>		<b>488,581</b>	<b>500,237</b>	<b>11,656</b>
<b>Total Personnel Costs</b>		<b>2,537,466</b>	<b>2,359,636</b>	<b>(177,831)</b>
<b>BUILDINGS &amp; LAND</b>				
6010	Utilities	48,268	47,400	(868)
6020	Station Supplies	-	5,000	5,000
6030	Building Repairs & Maintenance	12,657	20,000	7,343
<b>Total BUILDINGS &amp; LAND</b>		<b>60,925</b>	<b>72,400</b>	<b>11,475</b>
<b>VEHICLES &amp; EQUIPMENT</b>				
6110	Firefighting Equipment	5,889	6,000	111
6120	Fuel Expenses	27,000	27,000	0
6130	EMS Supplies	6,208	6,000	(208)
6140	Vehicle Repairs and Maintenance	58,723	65,022	6,299
6150	EMS & Firefighting Equipment Maintenance	2,206	5,000	2,794
6160	Small Equipment	-	225	225
6170	PPE	-	10,000	10,000
<b>Total VEHICLES &amp; EQUIPMENT</b>		<b>100,026</b>	<b>119,247</b>	<b>19,221</b>

# Wellington Fire District 2023 Draft Budget

		Amended 2022 Budget	2023 Budget	Change
<b>COMMUNICATIONS/IT</b>				
6210	I.T. Expenses	-	35,654	35,654
6220	Radio Maintenance	-	2,500	2,500
6230	Dispatch	-	14,463	14,463
6240	Computer Equipment/Supplies	-	1,500	1,500
<b>Total COMMUNICATIONS/IT</b>		-	54,117	54,117
<b>TRAVEL, TRAINING &amp; OPERATIONAL SUPPORT</b>				
6310	Health & Safety	18,000	28,000	10,000
6320	Wildland Travel Expenses	60,000	15,000	(45,000)
6330	Training & Seminars	18,516	15,000	(3,516)
6350	Medical Training	1,248	6,682	5,434
6360	Firefighter Rehab	-	500	500
<b>Total TRAVEL, TRAINING &amp; OPERATIONAL SUPPORT</b>		97,765	65,182	(32,583)
<b>MANAGERIAL EXPENSES</b>				
7010	Office Supplies	6,720	1,890	(4,830)
7020	Accounting/Finance	95,000	90,000	(5,000)
7025	Legal Expenses	10,000	10,000	0
7030	Professional Fees	5,706	7,500	1,794
7040	Leases	43,640	2,000	(41,640)
7050	Fees/Dues/Subscriptions	17,418	8,960	(8,457)
7060	Payroll Processing Fees	-	7,800	7,800
7070	County Treasurer Fees	58,193	65,256	7,063
7080	Bank Service Charge	500	282	(218)
7090	Miscellaneous	1,373	-	(1,373)
7100	Insurance	23,747	33,000	9,253
7110	District Board Expenses	2,500	2,500	-
7120	Election Costs	8,000	14,000	6,000
7130	Grant Expenses	-	3,200	3,200
<b>Total MANAGERIAL EXPENSES</b>		272,797	246,389	(26,408)
<b>Contingencies</b>				
6336	Contingencies (Funding Reserve)	-	48,997	48,997
8003	Volunteer Pension Contribution	103,000	105,876	2,876
<b>Total Contingencies</b>		103,000	154,873	51,873
<b>Fire Prevention</b>				
6401	Public Education	214	1,000	786
6402	Supplies-Enforcement/Investigate	8,450	2,823	(5,627)
<b>Total Fire Prevention</b>		8,664	3,823	(4,841)
<b>Capital Outlay</b>				
7942	C/O - Bunker Ger	10,000	-	(10,000)
7945	C/O - Communication Equipment	31,035	10,000	(21,035)
<b>Total Capital Outlay</b>		41,035	10,000	(21,035)
<b>Debt Service</b>				
9010	Tax Rebate Payment	14,296	-	(14,296)
9015	Debt Service (Bunker Gear)	23,359	23,359	0
9020	Debt Service (Station Alerting Upgrade)	24,987	24,987	0
9025	Debt Service (Fire Truck Refurb)	37,953	37,953	0
9030	Debt Service (Impact Fees)	140,000	69,000	(71,000)
9035	Highway 1 Land Purchase: Impact Fees	-	69,500	69,500
9040	Debt Service	472,408	300,000	(172,408)
<b>Total Debt Service</b>		713,002	524,799	188,204
<b>Total EXPENSES</b>		3,934,679	3,610,465	
<b>FUNDING TO/FROM RESERVES/Other Sources</b>				
9080	Renewal of Line of Credit	386,493	-	(386,493)
9085	Impact Funds	62,940	132,440	69,500
<b>Total FUNDING TO/FROM RESERVES</b>		449,433	132,440	(316,993)
<b>Gross Fund Balance/Profit</b>		-	-	

# Wellington Fire District 2023 Draft Budget Revenue Requests Form

Account Description	FY22 Annualized	FY23 Requested	Notes
4368 MISCELLANEOUS - Other	43,022.12	5,000	
4037 DONATIONS	30,084.00	25,000	
4376 WILDLAND FIREFIGHTING	-	150,000	
4380 GRANTS	32,148.28	21,200	
4390 SERVICE FEES	89,247.60	14,000	
4395 IMPACT FEES	47,561.28	-	



# Wellington Fire District 2023 Draft Budget Building and Land Budget Requests Form

Account	Description	FY 22 Projected	FY23 Requested	Notes
6010	Utilities	43,064	47,400	Based on actual fees and increase for water fees at Highway 1
6020	Station Supplies	-	5,000	
6030	Building Repairs & Maintenance	5,387	20,000	Based on deferred maintenance

Wellington Fire District  
 2023 Draft Budget  
 Vehicles and Equipment Budget Requests Form

Account	Description	FY 22 Projected	FY23 Requested	Notes
6110	Firefighting Equipment	2,814	6,000	Didn't spend on FF Equipment in FY21 and FY22. Annualized was low, so we increased cost for the budget year.
6120	Fuel Expenses	22,643	27,000	Changed how we fueled vehicles. Want to wait for more actual data.
6130	EMS Supplies	2,208	6,000	Didn't spend on EMS supplies in FY21 and FY22. Annualized was low, so we increased cost for the budget year.
6140	Vehicle Repairs and Maintenance	34,392	65,022	Based on deferred Maintenance - 610.232 Apparatus Repair, Parts & Improv
6150	EMS & Firefighting Equipment Maintenance	-	5,000	Based on deferred Maintenance
6160	Small Equipment	190	225	
6170	PPE	6,436	10,000	

# Wellington Fire District 2023 Draft Budget Communication IT Budget Requests Form

Account	Description	FY 22 Projected	FY23 Requested	Notes
6210	I.T. Expenses		35,654	
6220	Radio Maintenance		2,500	
6230	Dispatch		14,463	iheart media and city of fort collins moved here
6240	Computer Equipment/Supplies		1,500	

### I.T. Expenses Breakout

Vendor	Amount	Frequency	Total
Adobe	14.99	monthly fee	179.88
Adobe Pro	84.95	monthly fee	1,019.40
Bill.com	150.00	monthly fee	1,800.00
Canva - Website graphic design annual memb	119.40	annual	119.40
Crew sense	3,592.80	annual	3,592.80
Emergency Reporting	4,495.00	annual	4,495.00
ESO Solutions	1,123.75	annual	1,123.75
GoDaddy Domain Registration 2022 annual	21.17	annual	21.17
ICC Additional Support	3,000.00	as needed	3,000.00
ICC Monthly Subscription	1,025.00	monthly fee	12,300.00
Intuit	20.00	monthly fee	240.00
Microsoft Office 365	4,818.00	annual	4,818.00
Target Checkit	2,121.80	annual	2,121.80
Wix - website hosting	4.59	monthly fee	55.08
Wix.com Annual Premium Plan Business VP	588.00	annual	588.00
Zoom	14.99	monthly fee	179.88
			35,654.16

# Wellington Fire District 2023 Draft Budget Travel, Training and Operational Support Requests Form

Acct	Description	FY 22 Projected	FY23 Requested	Notes
6310	Health & Safety	31,157	28,000	
6320	Wildland Travel Expenses	894	15,000	5% of Revenue historically increased to 10% for inflation
6330	Training & Seminars	17,337	15,000	\$5,000 is for FF 1 Acadmey, includes \$3,100 target solution training r
6340	Travel Expense	-	-	
6350	Medical Training	641	6,682	
6360	Firefighter Rehab	254	500	500 for support

# Wellington Fire District 2023 Draft Budget Managerial Budget Requests Form

Acct	Description	FY 22 Projected	FY23 Requested	Notes
7010	Office Supplies	1,947	1,890	
7015	Postage and Printing	-	-	
7020	Accounting/Finance	105,684	90,000	5k JVG monthly fee, 5k audit support JVG and 25k audit fees
7025	Legal Expenses	7,058	10,000	
7030	Professional Fees	2,555	7,500	Added charges for Employer council, removed from contract
7040	Rents & Leases	39,650	2,000	Copier Lease
7050	Fees/Dues/Subscriptions	18,348	8,960	This is based on moving Target Solution subscription and HR Consulting (Employers Council Membership). Look to see where they were coded last year. Comment is regarding old account 600.233 - Membership & Registration.
7060	Payroll Processing Fees	-	7,800	Are we using this can downgrade and save
7070	County Treasurer Fees	71,487	65,256	
7080	Bank Service Charge	240	282	
7090	Miscellaneous	-	-	
7100	Insurance	37,098	33,000	Updated based on Chief call with provider
7110	District Board Expenses	1,170	2,500	
7120	Election Costs	16,591	14,000	One election scheduled for next year.
7130	Grant Expenses	-	3,200	

Vendor	Amount	Fees/Dues/Subscriptions Breakout		Total
		Frequency		
Active 911 annual subscription fee	416.00	yearly		416.00
ADT Monitoring	139.80	three times a year		419.40
CO State Chiefs Incident Briefing	25.00	yearly		25.00
CO State FF Association Annual Memberships	268.00	yearly		268.00
Colorado State Fire Chiefs (annual)	825.00	yearly		825.00
FM - Automatic Fire Alarm Assoc memberhsij	25.00	yearly		25.00
FM - Digital Codes	222	yearly		222.00
FM - Fire Marshal Assoc	50	yearly		50.00
FM - International Code	412	yearly		412.00
FM - NFPA Membership Renewal Fire Marsh	175.00	yearly		175.00
FM - NFSA	65	yearly		65.00
For Collins Coloradoan annual newspaper sut	69.00	monthly fee		828.00
HR Consulting Membeship	3,300.00	yearly		3,300.00
PO Box Renewal	170.00	yearly		170.00
ROM WOD - Employee Health & Saftey	13.95	monthly fee		167.40
SDA 2022 Annual Membership	1,237.50			1,237.50
Sims U Share Annual	179.95	yearly		179.95
Wellington Area Chamber Membership Annu	175.00	yearly		175.00
				<b>8,960.25</b>

# Wellington Fire District 2023 Draft Budget Fire Prevention Budget Requests Form

Acct	Description	FY 22		Notes
		Projected	FY23 Requested	
6401	Public Education	586	1,000	
6402	Supplies-Enforcement/Investigat	5,264	2,823	

Wellington Fire District  
2023 Draft Budget  
Capital Outlay Budget Requests Form

<b>Acct</b>	<b>Description</b>	<b>FY 22 Projected</b>	<b>FY23 Requested</b>	<b>Notes</b>
7945	C/O - Communication Equipment	37,241	10,000	



# Wellington Fire Protection District

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108 E County Rd 66  
Fort Collins, CO 80524

## RESOLUTION TO SET MILL LEVIES RESOLUTION NO. 2022-03

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE WELLINGTON FIRE PROTECTION DISTRICT, FOR THE 2023 BUDGET YEAR.**

**WHEREAS**, on December 14, 2022 the Board of Directors of the Wellington Fire Protection District adopted the District's annual budget in accordance with the Local Government Budget Law;

**WHEREAS**, the amount of money necessary to balance the District's budget for the General Fund is \$3,372,149.

**WHEREAS**, the valuation for assessment for the District as recently certified by the County Assessor(s) is \$203,231,861;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT:**

Section 1. That, for the purpose of meeting all general operating expenses of the District during the District's 2023 budget year, there is hereby levied a tax of 15.070 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the previous year (taxyear).

Section 3. That the District's Secretary is hereby authorized and directed to certify to the County Commissioners of Larimer County, Colorado, the mill levies for the District as hereinabove determined and set, and to execute such form or forms as may be required by the County Commissioners for such purposes; provided, however, that in the event that the final notice of assessed valuation will cause an adjustment to such mill levy in order to raise the amounts stated to balance the District's budget, the District's Budget Officer is authorized to make such adjustment based upon the final assessed valuations received from the County Assessor. In no event shall such adjustments result in any unauthorized non-voter approved increase in the mill levy.

[ signature page to follow ]



ADOPTED: \_\_\_\_\_, 2022

**WELLINGTON FIRE PROTECTION DISTRICT**

\_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

# CERTIFICATION OF VALUATION BY LARIMER COUNTY ASSESSOR

Name of Jurisdiction: 046 - WELLINGTON FIRE PROTECTION DISTRICT

IN LARIMER COUNTY ON 11/17/2022

New Entity: No

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 IN LARIMER COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$201,357,095
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$203,231,861
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$203,231,861
5. NEW CONSTRUCTION: **	\$9,313,147
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND (29-1-301(1)(b) C.R.S.):	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$3,824.61

\* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

\*\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

# Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

## USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b), C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 IN LARIMER COUNTY, COLORADO ON AUGUST 25, 2022

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$2,137,345,787
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$57,871,721
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0

(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

DELETIONS FROM TAXABLE REAL PROPERTY:

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$1,426,080

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
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NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2022

IN ACCORDANCE WITH 39-5-128(1.5) C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$182,269
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\*\* The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

Data Date: 11/18/2022



# Wellington Fire Protection District

## SUBJECT:

Line of Credit Renewal

## EXECUTIVE SUMMARY:

In an effort to support the ability to pay in a timely basis duly budgeted and appropriated expenditures of the Wellington Fire Protection District, a request was made to First National Bank of Omaha to consider a renewal of an existing Tax Anticipation revolving line of credit which was set to expire on 12/15/2022. A term of 12 months and a credit amount of up to \$400,000 were requested.

## STAFF RECOMMENDATION:

After reviewing the rate and terms from First National Bank of Omaha for renewal of our existing revolving line of credit, staff recommends Board consider approval of a resolution to approve a renewal of the revolving line of credit with First National Bank of Omaha for the stated purpose of paying on a timely basis duly budgeted and appropriated expenditures of the District.

# Wellington Fire Protection District

8130 3rd St, P.O. BOX 10, Wellington CO 80549

Phone: (970) 568-3232 [www.WFPD.org](http://www.WFPD.org)



## RESOLUTION FOR LINE OF CREDIT

### RESOLUTION NO. 2022-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT APPROVING A TAX ANTICIPATION REVOLVING LINE OF CREDIT FOR THE PURPOSE OF PAYING ON A TIMELY BASIS DULY BUDGETED AND APPROPRIATED EXPENSES OF THE DISTRICT FOR THE 2023 FISCAL YEAR.**

**WHEREAS**, the District is a political subdivision of the State of Colorado (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State; and

**WHEREAS**, pursuant to applicable law, the Board of Directors of the District ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the District; and

**WHEREAS**, the Governing Body hereby finds and determines that the execution of the Line of Credit ("Loan") in the principal amount not exceeding \$400,000 for the purpose of paying on a timely basis duly budgeted and appropriated expenses of the District for the 2023 fiscal year is in the best interests of the District and will promote the public health, safety, and welfare; and

**WHEREAS**, First National Bank of Omaha ("Lendor") shall act as the lender for said Tax Anticipation Revolving Line of Credit.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT, COLORADO:**

Section 1. Either one of the Fire Chief or the Governing Body (each an "Authorized Representative") acting on behalf of the District, is hereby authorized to negotiate, enter into, execute, and deliver the Line of Credit in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the District. Each Authorized Representative acting on behalf of the District is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Loan as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Line of Credit are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the District to execute and deliver agreements and documents relating to the Line of Credit on behalf of the District, consistent with the terms of this Resolution.

Section 3. The aggregate original principal amount of the Line of Credit shall not exceed \$400,000 and shall bear interest as set forth in the agreement.

Section 4. The District's obligations under the Line of Credit shall not constitute general obligations of the District or indebtedness under the Constitution or laws of the State and shall not extend

beyond the 2023 fiscal year.

Section 5. This resolution shall take effect immediately upon its adoption and approval.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2022.

**WELLINGTON FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Treasurer

**RESOLUTION NO. 2022 -05**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE WELLINGTON FIRE PROTECTION DISTRICT  
ADOPTING PROCEDURES FOR MEET AND CONFER**

**WHEREAS**, the Wellington Fire Protection District (“District”) is a duly organized and operating Title 32 special district pursuant to the laws of the State of Colorado; and

**WHEREAS**, the Colorado Firefighter Safety Act, § 29-5-201, *et seq.*, C.R.S., (the “Act”) requires that any public employer, as defined in the Act, that is not already engaged in collective bargaining, meet and confer with its firefighters or their employee organization to discuss policies and other matters relating to their employment, including safety and equipment, but not including compensation; and

**WHEREAS**, the District is a public employer, as defined in the Act, and is subject to the meet and confer requirement; and

**WHEREAS**, the District desires to establish certain procedures to govern requests under the meet and confer requirements to promote efficient use of the District’s resources and personnel time, while still providing a platform for employees to voice their questions or concerns, as provided in the Act; and

**WHEREAS**, the public interest, health, safety, and welfare are served by the establishment of such procedures through balancing the statutory requirements of the Act and the efficient operation of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT THAT:**

1. The Fire Chief shall be the District’s representative for purposes of engaging in a meet and confer as required under the Act. The Fire Chief, at his/her discretion, may designate other chief-level officers or non-ranked personnel to assist the Chief Officers in a given meet and confer meeting. Whenever practicable, the Chief Officers shall participate in all meet and confer meetings, unless otherwise approved by the Fire Chief. Any agreement reached during a meet and confer meeting must be approved by the District’s Board of Directors before it shall be binding on the Fire District.
2. District firefighters or their employee organization, as defined in the Act, including, but not limited to International Association of Firefighters Local 5389, may at any time request a meet and confer. Unless the parties mutually agree otherwise, the meet and confer shall not exceed a total of two (2) hours. The parties may at any time mutually agree to reschedule or continue a meet and confer to one or more later dates and times. For purposes of consistency and enhanced communication, the party requesting a meet and confer must submit a written request at least three business days before the date and time requested for the meet and confer (“Written Request”). The actual date and time of the meet and confer shall be subject to the availability of the firefighters, Chief Officers, and any other chief-level officers or non-ranked personnel the Fire Chief designates; provided, that if the meet and confer cannot be held at the date and time requested, it shall be held at the earliest practicable date and time thereafter.

3. A Written Request shall include: (a) the topics to be discussed at the meet and confer, as limited by the Act; and (b) the names of the individuals who will attend the meet and confer on behalf of the requesting party. To increase efficient use of time during the meet and confer, attendees should be limited to three (3) representatives of the requesting party, unless otherwise approved by the Fire Chief.
4. At the meet and confer, the parties shall only discuss the topics listed in the Written Request. Unless both parties mutually agree to do so, neither party shall discuss, or attempt to discuss, a topic that was not listed in the Written Request. The parties shall participate in the meet and confer process in good faith and in a professional manner. Unprofessional conduct during a meet and confer may be grounds for terminating the meeting.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2022.

**WELLINGTON FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Secretary



## WFPD FAMLI Presentation

### What is FAMLI?

Colorado voters approved Proposition 118 in November of 2020, paving the way for a state-run Paid Family and Medical Leave Insurance (FAMLI) program. The FAMLI program will ensure all Colorado workers have access to paid leave to take care of themselves or their family during life circumstances that pull them away from their jobs like growing their family or taking care of a loved one with a serious health condition. The program provides up to 12 weeks of paid job-protected leave for qualifying events with an additional 4 weeks (16 weeks total) for pregnancy or childbirth complications per rolling calendar year.

### What instances are covered?:

1. Care for a new child, including adopted and fostered children
2. Care for themselves, if they have a serious health condition
3. Care for a family member's serious health condition
4. Make arrangements for a family member's military deployment
5. Address the immediate safety needs and impact of domestic violence and/or sexual assault.

### Benefits of the FAMLI program:

- More inclusive leave options compared to a standard Short-Term Disability (STD) program
- Can be run concurrently with employer-sponsored income protection programs like STD
- Increases employee retention and labor force participation
- Covers any employee with at least \$2,500 in wages in the last 4 calendar quarters.
- Compete with large private employers who offer attractive family leave programs
- Program mechanics are managed by the state.
- Relatively low cost compared to self-funding options.
- Weekly benefit is scalable based on employee weekly earnings, anywhere from 90-30%. An average WFPD employee would receive 64% of weekly earnings.

### Cons of the program:

- Funding of the program begins on January 1, 2023, but benefits aren't available until January 1, 2024
- Only provides short term coverage (12-16 weeks)
- Benefit caps out at \$1,100 per week based on the social security wage cap.
- Potential for an employee cost, which is not a feature of WFPD's current short-term disability program.

### How much would FAMLI cost?:

- The full cost of FAMLI is 0.9% of employee wages typically split 50/50 between the employee and employer (each paying 0.45%)
- Based on estimated 2023 earnings the cost to WFPD can be estimated as:
  - o **\$7,300 if WFPD assumes the employer portion of the premium**





# Wellington Fire Protection District

## **Do Local Governments & Special Districts have to participate in FAMLl?:**

No, local governments and Special Districts have three options:

1. Participate in FAMLl
2. Decline *all* participation in FAMLl. Employees may still participate by reporting their own wages to the State.
3. Decline *employer* participation in FAMLl and allow the facilitation of voluntary employee participation

To decline participation in the FAMLl program, the local government's governing body must vote to do so. The decision to decline is good for eight years. Another option allows a local government agency to decline participation via a vote by their governing body, while allowing the agency to assist employees who want to individually participate in the FAMLl program by facilitating voluntary payroll deductions, with remittance of the employee share of the premium (0.45% of wages) and wage data once a quarter to the FAMLl Division.

- Local Governments who wish to opt-out must notify FAMLl by January 1, 2023, via Notification Letter
- If no action occurs, local governments are automatically enrolled in FAMLl
- Local governments must notify employees of their decision on FAMLl participation within 30 days after the vote.
- Starting in 2023: 180 days' notice must be given to employees before any change regarding access to FAMLl benefits is effective
- Local governments that choose to fully participate in FAMLl after previously voting to decline participation and individuals who self-select coverage must remain in the program and agree to pay premiums for a minimum of three years.

## **Other WFPD Paid Leave/Wage Replacement Options:**

### **FPPA Death & Disability:**

- Currently enrolled
- WFPD is required to participate
- Does not provide coverage for Admin Staff
- Provides both Short and Long-Term wage replacement options for eligible occupational, permanent, or total disabilities.
- Pays between 40%-70% of pensionable earnings
- WFPD will pay roughly \$50,000.00 in 2023 or 3.4% of base salaries

### **The Standard Short-Term and Long-Term Disability Plans (STD/LTD):**

- Currently enrolled
- Covers all full-time employees
- Short-term disability benefit pays up to 66 ⅔% of weekly pre-disability wages with a maximum of \$1,154 per week. Long-term disability benefit pays up to 60% of monthly pre- disability wages with a maximum of \$5,000 per month.
- WFPD will pay roughly \$11,400 in 2022 for this benefit



# Wellington Fire Protection District

## **Paid Time Off (PTO) & Holiday Leave:**

- WFPD currently provides PTO to all full-time employees
- Full-time shift employees receive 80 hours of paid Holiday Leave annually. No Holiday Leave is available to be carried over to the next year.
- Full-time shift employees accrue PTO at a rate of 48 hours per year with a 240-hour max accrual cap. Full-time exempt staff accrues PTO at a rate of 96 hours per year with a 240-hour max accrual cap.
- PTO time can be used for:
  - o A personal mental or physical illness, injury, or health condition preventing the employee to work
  - o Obtaining preventative care or treatment of a mental or physical illness, injury, or health condition
  - o Caring for a family member who falls in the categories above.
  - o Employee or employee's family member needs to address the immediate safety needs and impact of domestic violence and/or sexual assault.

## **Worker's Compensation:**

- o Wage replacement for work-related injuries
- o Employees receive 100% of pre-disability wages excluding premium pay.
- o WFPD will pay roughly \$60,000 in 2023 for this benefit

## **Summary:**

The FAMLI program provides a necessary benefit to Colorado employees, particularly women and caregivers. Paid leave is a foundational benefit for talent attraction and retention that many Colorado employees have not had access to.

Wellington Fire Protection District (WFPD) is fortunate to provide paid disability leave to most employees through a combination of FPPA and The Standard. WFPD is required to participate in FPPA's State Death & Disability plan which comes at a significant annual cost to the District. The FPPA plan only covers shift employees and does not provide coverage for WFPD's administrative staff, therefore WFPD also provides short and long-term disability coverage through The Standard for all full-time staff.

Due to WFPD's significant financial liability with the FPPA D&D plan, as well as the quality of coverage provided to all our full-time staff, it does not seem fiscally responsible to participate in the FAMLI program at this time. Instead, the following recommendations are provided as options to supplement WFPD's current paid leave options to meet the intent of the FAMLI program.

A recently completed survey of 13 Northern Colorado local government fire agencies confirmed that 12 of 13 have or would be electing to opt-out of the FAMLI program as they had similar paid leave/wage replacement programs in place to bridge the gap that the FAMLI program intends to meet.



# Wellington Fire Protection District

## Recommendations:

- Opt-out of the employer FAMLII benefit and provide assistance to employees decide to voluntarily participate:
  - o No direct cost to WFPD
  - o District collect and submit employee premiums and wage reports
  - o The cost would only apply to employees who decide to participate.
    - Affordable option for employees to have a form of wage replacement insurance
    - Similar to an Aflac accident plan, but lower cost.
- Maintain current STD & LTD plans through the Standard through 2023.
  - o Connect with a broker to compare STD/LTD plans in 2023.
- Review market competitiveness of PTO versus sick leave benefit during 2023
  - o Budget for sick usage if we decide to increase sick leave banks.

**RESOLUTION NO. 2022 -06**

**A RESOLUTION OF THE WELLINGTON FIRE PROTECTION DISTRICT  
DECLINING PARTICIPATION IN THE COLORADO PAID FAMILY AND MEDICAL LEAVE  
INSURANCE PROGRAM**

**WHEREAS**, in November of 2020, Colorado voters approved Proposition 118, codified in Part 5, Article 13.3 of Title 8, Colorado Revised Statutes (C.R.S.), establishing the Family and Medical Leave Insurance (“FAMLI”) Program, a state insurance plan providing paid leave for Colorado workers during certain life circumstances; and

**WHEREAS**, under the FAMLI Program, employers and their employees are both responsible for funding the program and may split the cost 50/50; the premiums are set at 0.9% of the employee’s wage, with 0.45% paid by the employer and 0.45% paid by the employee; and

**WHEREAS**, the premiums required for FAMLI will be collected starting January 1, 2023, and benefits will begin January 1, 2024; and

**WHEREAS**, as a local government as defined by C.R.S. §§ 8-13.3-503(14) and 29-1- 304.5(3)(b), the Wellington Fire Protection District (the “District”) may decline to participate in FAMLI following a public hearing and vote of its governing body pursuant to C.R.S. § 8-13.3-522; and

**WHEREAS**, should the District decline to participate in FAMLI, its employees will still have the option to participate in the program and remit premiums to the State; and

**WHEREAS**, the District has a history of valuing its employees by providing paid leave and other benefits for its staff that are already incorporated into our budget plan; and

**WHEREAS**, the Board of Directors provided prior written notice to District employees on the consideration of this Resolution and published notice regarding the consideration of this Resolution following a public hearing on the matter; and

**WHEREAS**, given the current benefit offerings, the District finds it unnecessary to expend additional funds and to force all employees to contribute to participation in the FAMLI program.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT, THAT:**

1. The Board of Directors, acting by and on behalf of the District, declines participation in the FAMLI Program, but agrees to provide administrative assistance to employees who opt-in to the FAMLI program directly with the state.
2. The Fire Chief is authorized to take all steps necessary to transmit a letter to the Department of Labor FAMLI Division notifying them of this vote not to participate, but to provide administrative assistance to employees who opt-in, no later than January 1, 2023.
3. The Fire Chief shall notify all employees of this determination within 30 days with the required elements established in by law. 7 CCR 1107-2.6.

4. The Board of Directors further directs its staff to bring the matter of revisiting the decision to decline participation in FAMLl before a future Board by no later than eight years from the date of the vote on this Resolution.

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**WELLINGTON FIRE PROTECTION DISTRICT**

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary



# Wellington Fire Protection District

## SUBJECT:

Election Firm Selection

## EXECUTIVE SUMMARY:

In anticipation of the May 2023 District Election to fill 2 Board of Director seats, staff solicited proposals from election firms to serve as our Designated Election Official (DEO) and to provide all necessary election services to hold the election. Bids were received from two firms: Community Resource Services, LLC and Special District Solutions. One additional firm, CEGR Law, Denver declined to submit a bid, and Larimer County Clerk & Recorder, Angela Meyers also conveyed that Larimer County could not provide this service.

## STAFF RECOMMENDATION:

After reviewing the proposals from both firms who did submit proposals, each firm was contacted to confirm that they were still available and interested in providing the services as the Board would be selecting a firm at the December 14<sup>th</sup> meeting, and Sue Blair from Community Resource Services indicated that due to a higher demand for services this year that they were requesting to not have their bid presented to the Board for consideration. Therefore, staff recommends the Board consider selecting Special District Solutions to provide elections services, and Mr. Kurt C. Schlegel to serve as the DEO.

## ATTACHMENT:

Special District Solutions proposal



November 7, 2022

Chief Michael Patterson  
Wellington Fire Protection District  
8130 Third Street  
Wellington, CO 80549

Re: Proposal and Engagement Letter for May 2023 Election Technical Services and Support.

Sent via email to: [mpatterson@wfpd.org](mailto:mpatterson@wfpd.org)

We appreciate this opportunity to provide you with our proposal for the provision of Election related technical services and support for the Wellington Fire Protection District. We will successfully work with the District's Board of Directors, staff, and Attorney to carry out your directions and to assist in achieving your goals and objectives for the May 2023 District election.

Mr. Kurt C. Schlegel will provide technical assistance and serve as the District's Designated Election Official (DEO) for the District's May 2023 election. Additional support staff will be used as appropriate to provide the needed staffing for election preparation, elector eligibility verification, etc. and to minimize expenses to the District, but only with Board of Director's prior approval.

Our firm has over sixteen (16) years of local government experience. The biography of our principal is included as Attachment #1 of this proposal. A list of references that can be queried regarding the quality of the services we provide, and our qualifications is included as Attachment #2 of this proposal.

Services to be provided include, but may not be limited to, the following:

**Election Services**

- Function as the District’s DEO
- Provide technical assistance and support to the District’s Board of Directors and staff
- Assist with the development and administration of the District’s May 2, 2023 Election Ballot Plan
- Assist the District with the preparation of election ballot wording, if needed
- Obtain a current list of eligible electors from the Larimer County Clerk and Recorder
- Obtain a current list of property owners from the Larimer County Assessor
- Assist with the verification of Property Owners who are eligible electors
- Develop the District’s Eligible Property Owner list
- Assist with the training of local election Judges, as required
- Assist with the development of the District’s Polling Book
- Assist with the conduct of either a Polling Place election
- Assist with the verification of election results and present to the Canvassing Board for certification
- Post all election results following the May 2023 election

Our professional services will be billed and invoiced on a time and materials basis, in 1/10<sup>th</sup> hour increments, in accordance with our 2022 Rate Sheet included as Attachment #3 of this proposal. Estimated cost for election services to be provided is \$6,000 to \$9,000. Actual cost for services will be dependent on the actual time and expenses required, which will be determined by the District’s Board of Directors, and does not include the cost of ballot printing and all required mailings.

I am available and welcome the opportunity to discuss the details of this proposal with the District’s Board of Directors and District staff.

If you agree with the terms of this proposal, please indicate your acceptance below.

Sincerely,

**Kurt C. Schlegel**

President  
[Kurt@SpecialDistrictSolutions.com](mailto:Kurt@SpecialDistrictSolutions.com)  
[303-662-1999 x-1 \(o\)](tel:303-662-1999)  
[303-522-2426 \(c\)](tel:303-522-2426)



**Special District Solutions, Inc. Proposal for the Provision of Professional Services for the Wellington Fire Protection District**

**APPROVED & ACCEPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022

**WELLINGTON FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## **ATTACHMENT #1**

### **BIOGRAPHY**

#### **Kurt C. Schlegel – Chief Executive Officer**

Kurt's strengths include leadership, problem solving, and management. Detail oriented and has been active in local and state government roles, including Special Districts, since 1981. He has worked with both municipal and county governments in a variety of positions and recently completed a single term in office as an elected Commissioner in Elbert County, Colorado in 2015. Kurt is also a Director with the Elkhorn Ranch Metropolitan District #1 and has been in this leadership role since 2006.

Retired United States Marine Corps Officer and alumnus of the Leadership Program of the Rockies - Class of 2011. Organized and led his own Consulting firm (2000 through 2015) after retiring from the Aurora Fire Department as a Battalion / Division Chief. Kurt's abilities include facilitating disparate groups of individuals to develop mutually beneficial business, operations, and response plans; conducting / leading governmental and business meetings efficiently and effectively to achieve desired outcomes.

Kurt's Career Experience Highlights include:

- ✓ Senior District/Association Manager responsible for daily administration of Special District and Association business affairs, annual budget development, review and oversight of District and Association accounting and financial reports, facilitation of Board of Directors' meetings, and compliance with all State and local regulations and requirements
- ✓ Elbert County, CO Commissioner from January 2011 through January 2015
- ✓ Developed and maintained annual operating budgets for City government, Elbert County, and various Special Districts and Associations
- ✓ Testified on numerous occasions before the State Legislature, Joint Budget Committee, etc. regarding legislative proposals affecting Special Districts and the Public Safety community
- ✓ Small Business Owner and Operator specializing in development of Continuity of Operations Planning; public safety and emergency medical services management; fire service management; development of metropolitan medical response system and interoperable public safety communications plans; and development of Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) emergency response plans.
- ✓ Led teams of professionals to develop and implement Continuity of Operations (COOP) and Continuity of Government (COG) Plans
- ✓ Retired United States Marine Corps Warrant Officer III
- ✓ Retired Aurora Fire Fighter and Paramedic

## **ATTACHMENT #2**

### **REFERENCES**

Limon Area Fire Protection District  
Assistant Chief Tara Jo Christie  
[tchristie@limonfirerescue.com](mailto:tchristie@limonfirerescue.com)

Mead Western Meadows Metropolitan District  
Mr. Rick Severns – Board President  
[dscj5@yahoo.com](mailto:dscj5@yahoo.com)

Union Colony Industrial Park Association  
Mr. Warren Walker  
970-475-3307  
[wwalker@dfamilk.com](mailto:wwalker@dfamilk.com)

Central Orchard Mesa Fire Protection District  
Ms. Linda Weber  
970-260-0286  
[Comfire.linda@gmail.com](mailto:Comfire.linda@gmail.com)

Chaffee County Fire Protection District  
Chief Robert Bertram  
719-395-6545  
[rbertram@chaffeecountyfire.org](mailto:rbertram@chaffeecountyfire.org)

Fairmount Fire Rescue  
Ms. DeAnn Boyles  
303-279-2928  
[dboyles@fairmountfire.org](mailto:dboyles@fairmountfire.org)

Summit Fire & EMS Authority  
Ms. Mary Hartley  
970-262-5100  
[mhartley@summitfire.org](mailto:mhartley@summitfire.org)

Tri-Lakes Fire Protection District  
Chief Christopher Truty  
719-484-0911  
[ctruty@tlmfire.org](mailto:ctruty@tlmfire.org)

Weld County Industrial Park Association  
Mr. Mark Goldstein – President  
970-231-6389  
[mark@geiresources.com](mailto:mark@geiresources.com)

Independence Metropolitan Districts  
Mr. Tim Craft - President  
[timindependencedistricts.com](http://timindependencedistricts.com)

**ATTACHMENT #3**

**SPECIAL DISTRICT SOLUTIONS, INC.**

**2022 RATE SHEET**

Per Hour Charges

Designated Election Official and Technical Advisor	\$160.00
Administrative Support Personnel	\$ 60.00 - \$90.00

- All services will be billed on a time and materials basis, in 1/10<sup>th</sup> hour increments.
- Expenses incurred will be charged at actual invoice cost / expense.
- Photocopies will be charged at a cost of \$0.10 per page for black and white and \$0.25 per page for color.



# Wellington Fire Protection District

Station 16  
8130 3rd St  
Wellington, CO 80549

PO Box 10  
Wellington, Colorado, 80549  
970-568-3232  
[www.wfpd.org](http://www.wfpd.org) [wfpd@wfpd.org](mailto:wfpd@wfpd.org)

Station 17  
108 E County Rd 66  
Fort Collins, CO 80524

## RESOLUTION 2022-07

### A RESOLUTION FOR THE REGULAR ELECTION TO BE HELD MAY 2, 2023 APPOINTING A DESIGNATED ELECTION OFFICIAL AND AUTHORIZING THE DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION

WHEREAS, a regular special district Election for Board Candidates of the Wellington Fire Protection District ("District") shall be conducted as a polling place election in accordance with Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, pursuant to §1-1-111(2), C.R.S., the Board of Directors ("Board") of the District is authorized to designate an election official to exercise the statutory authority of the Board in conducting an election pursuant to Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, pursuant to § 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions.

### NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE WELLINGTON FIRE PROTECTION DISTRICT THAT:

- (1) The Board hereby names Kurt C. Schlegel or designees as Designated Election Official for the regular district election scheduled for the 2nd day of May 2023; and
- (2) The Board hereby authorizes and directs the Designated Election Official to proceed with any action necessary and appropriate to effect the provisions of this Resolution and the applicable rules and laws for the election, including to cancel said election and declare the candidates elected if at the close of business on the sixty-third day before the election there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates, and no ballot issues or questions will be submitted to the voters.
- (3) The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation at each polling place and in the offices of the Designated Election Official, Clerk and Recorder of each county in which the district is located and file the notice with the Division of Local Government. In such event, the Designated Election Official shall also notify the candidates that the election was canceled and that they shall be deemed elected.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022

WELLINGTON FIRE PROTECTION DISTRICT BY:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary



# Wellington Fire Protection District

8310 3<sup>rd</sup> St | Wellington, CO 80549 | 970-568-3232 | [www.wfpd.org](http://www.wfpd.org)

## Regular Board of Directors Meeting

\*Pension Board/Regular Meeting

### 2023 SCHEUDLE OF MEETINGS

The following is a list of the regularly scheduled board meetings of the Wellington Fire Protection District for the 2023 calendar year. Regular Board Meetings are held at Station 16, 8130 3rd St in Wellington, starting at 4:00 p.m. and are on the second Wednesday of each month. Combination Pension/Regular Board meetings are held on the second Wednesday of the third month of each quarter. The Pension meeting will start at 4:00 p.m with the Regular Board Meeting immediately following.

<b>January 11</b>	Regular Board Meeting	Station 16
<b>February 8</b>	Regular Board Meeting	Station 16
<b>March 8</b>	Pension Board/Regular Board Meeting*	Station 16
<b>April 12</b>	Regular Board Meeting	Station 16
<b>May 10</b>	Regular Board Meeting	Station 16
<b>June 14</b>	Pension Board/Regular Board Meeting*	Station 16
<b>July 12</b>	Regular Board Meeting	Station 16
<b>August 9</b>	Regular Board Meeting	Station 16
<b>September 13</b>	Pension Board/Regular Board Meeting*	Station 16
<b>September 27</b>	Tentative Work Session	TBD
<b>October 11</b>	Regular Board Meeting	Station 16
<b>November 8</b>	Regular Board Meeting	Station 16
<b>December 13</b>	Pension Board/Regular Board Meeting*	Station 16
<b>January 10, 2024</b>	Regular Board Meeting	Station 16

The designated posting location for WFPD is [www.wfpd.org](http://www.wfpd.org).