



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District (WFPD) was called to order at approximately 3:59 PM. The meeting was held at **Station 16** located at 8130 3rd St, Wellington, CO 80549 on **July 14, 2021**.

Pledge of Allegiance **Roll Call**

DIRECTORS PRESENT: DIRECTORS SARNO, PETTIT, STORY, REED, PIERSON, PETTIT

Additions/Deletions to the Agenda

Chief Green requested to postpone RESOLUTION 2021-04 to the August board meeting and K. Townsend can provide further clarification. K. Townsend had a preconference call with the auditor and CPA. She explained the end of year payable journal adjustments have not been made yet. The CPA asked to wait on the Resolution until the account was cleaned up. The audit is scheduled for later in July.

Conflicts of Interest

Correspondence

- **CSU Student Outreach and Undergrad Leadership REGARDING PATNERSHIP AND COLLABORATION**
- **Colorado State Representative Mike Lynch, House District 49 – REGARDING HB 1222** dubbed the “Daycare Bill”. Representative Lynch was open to hearing our concerns and was unaware of the impacts. SENATOR WOODWARD was also contacted but has not responded. Capt. Pettit provided a brief overview of the impacts to Fire District. Chief Green provided comment to a recent application for a zoning condition for fire and life safety inspections. Even though we have no measure for compliance, R. Gonzales is working with Capt. Pettit to develop a free program to encourage compliance.

Public Comment

PUBLIC COMMENT was offered but none was presented.

Guests or Presentations

1. Call Volume Updates – R. Gonzales

Over the last five years call volume is trending up 5-7%.

This year it is trending higher than 7%.

26.9% in overlapping incidents.

Mondays are the busiest call day.

574 calls on the year



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3.2 calls per day and in 2020 it was 2.8.

EMS related calls are our primary response.

Consent Agenda

- Regular Board Meeting Minutes for June 2021
- Paid Bills and Reference Check Register
- Year-to-Date Budget
- Balance sheet

M/S SARNO/STORY to approve the consent agenda. Roll call is taken:

Reed	Yes
Sarno	Yes
Story	Yes
Pettit	Yes
Pierson	Yes

Chief's Report

Chief Green provided brief updates on current and former members of the department.

Two of the five requests for Congressional spending submitted by A. Macdonald were accepted at the Federal subcommittee level for consideration. The fire station design and construction project for \$3.5 million from the Rural Community Facility Grants, and \$18,000 from the Department of Health and Human Services for the Peer Support Program.

A. Macdonald stated there was a short period of time to apply for these opportunities. The Peer Support program is widely used within the Department, and this will offset the cost for 2022. R. Gonzales and A. Macdonald met with Hickenlooper awhile back and felt that really made a difference in being selected. Chief Green shared appreciation for working through the deadline and submission challenges. Chief Green reiterated that the projects are competing at a federal level currently.

A brief update on the DOLA COVID Grant. \$2.37 was de-obligated. \$330,000 total in 2020 and 2021 was used to offset costs associated with Fire Engine repairs, IT costs, EMS/Infectious Control and other wages that were impacted from the Incident Command structure during the height of COVID. Chief Green expressed appreciation for his staff and that A. Macdonald was able to shuffle duties and projects around to focus on grant management and appropriations.

Chief Green provided a brief update on the status of the IGA Fee waiver agreement presented to the Town of Wellington (TOW). TOW took the position they would like to discuss the waiver on a case-by-case basis. DIRECTOR SARNO stated he thinks the Board should take the position the TOW had their chance and we do not need to discuss the waiver on a case-by-case basis. CHIEF GREEN stated the Town of Wellington is struggling to understand why WFPD would submit a waiver that would benefit the Town more than WFPD. CHIEF GREEN explained the advantage for wastewater treatment plant and water



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treatment plant fees will be far more than what WFPD submit for future fire stations. DIRECTOR SARNO stated this agreement should be a dead issue and we should move on. DIRECTOR REED said we should consider and decide formally when a revised waiver agreement is presented by the TOW. DIRECTOR PIERSON asked for clarification on the costs the TOW could bill for. CHIEF GREEN clarified just plan review fees on new construction. DIRECTOR SORY clarified this will require the board to consider each waiver present by the TOW moving forward.

District Business

1. RESOLUTION 2021-03 - RESOLUTION ADOPTING OF THE LARIMER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND ANNEX U

a. HMP and Annex U Presentation

A. Macdoanld gave an overview and summary of the joint project with Larimer County for Hazard Mitigation Planning. There is no cost to the district besides the staff time invested in the project. There is no obligation to complete the plans within a specific period. New to the plan in 2021 include High hazard occupancy planning, Drought mitigation planning, and Homeowner Fire Mitigation program. Capt. Pettit and R. Gonzales contributed to input regarding the HMP. The County is requesting that all jurisdictions recommit to the program through a Resolution.

DIRECTOR REED closed the regular meeting to open the public hearing for RESOLUTION 2021-03 - RESOLUTION ADOPTING OF THE LARIMER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND ANNEX U at 4:4 PM.

b. Public Hearing – no comment

DIRECTOR REED closed the public hearing to resume the regular meeting for consideration of RESOLUTION 2021-03 - RESOLUTION ADOPTING OF THE LARIMER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND ANNEX U at 4:48 PM.

c. Consideration for adoption

Director Reed shared this is a great opportunity to collaborate with other jurisdictions and the county to address wildland needs for the District.

Chief Green shared the successes he experienced with the HMP program at Red, White and Blue.



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M/S REED/PETTIT to adopt RESOLUTION 2021-03 - RESOLUTION ADOPTING OF THE LARIMER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND ANNEX U. Roll call is taken:

Reed	Yes
Sarno	Yes
Story	Yes
Pettit	Yes
Pierson	Yes

2. **(POSTPONED) RESOLUTION 2021-04 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT AMENDING THE 2020 BUDGET AND APPROPRIATING ADDITIONAL SUMS OF MONEY**
 - a. Presentation of Resolution
 - b. Public Hearing
 - c. Consideration for adoption

3. **1st Triennial Report 2021**

Chief Green presented the 1st Triennial Report for 2021 that captures a broader spectrum of expenses and revenue for WFPD. Chief Green asked if K. Townsend would like to comment on the Triennial report. K. Townsend provided no comment. Chief Green explained this report is a tool that will show the district when to spend funds most appropriately through the year. The current report shows March and April are the best time for the district to do our spending. The first four months of the year expenditures are mostly personnel related.

DIRECTOR SARNO requested the next Triennial report that have a column added to show a comparison of where we are at in comparison to the budget.

4. **Executive Session – Section 24-6-402(4)(e) CRS for purposes of discussing the RFQ 2021-02 for fire station design and construction services to determine our position for negotiations, develop strategies and instruct negotiators.**

M/S REED/PETTIT to enter Executive Session for the purposes of Section 24-6-402(4)(e) CRS for purposes of discussing the RFQ 2021-02 for fire station design and construction services to determine our position for negotiations, develop strategies and instruct negotiators. Chief Dority, Chief Green and A. Macdoanld were asked to stay. Roll call is taken:

Reed	Yes
Sarno	Yes



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Story	Yes
Pettit	Yes
Pierson	Yes

5. Executive Session – Section 24-6-402(4)(f) for the purposes of discussing a personnel matter regarding Gary Green, Fire Chief.

M/S PETTIT/SARNO to enter Executive Session for the purposes of Section 24-6-402(4)(f) for the purposes of discussing a personnel matter regarding Gary Green, Fire Chief at approximately 5:30 PM. Chief Green was asked to stay. Roll call is taken:

Reed	Yes
Sarno	Yes
Story	Yes
Pettit	Yes
Pierson	Yes

Regular Meeting Resumed at 6:17 PM

DIRECTOR REED MOTIONED and DIRECTOR PETTIT SECONDED (*inaudible in recording, confirmed Director Pettit was second by raising his hand per Director Reed via email*) a motion for approval to take the actions discussed in the Executive Session regarding the personnel matters for Gary Green. Voice vote:

Roll call is taken:

Reed	Yes
Sarno	Abstain
Story	Yes
Pettit	Yes
Pierson	Yes

6. RFQ 2021-02 – Fire Station Construction and Design (*Deleted from the agenda*)

Other

Adjournment

DIRECTOR Reed/Pierson adjourned the meeting at 6:10 PM