



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District was called to order at 4:03 PM on **May 12, 2021**, and the meeting was held at **Station 16** located at **8130 3rd St, Wellington, CO 80549**

Pledge of Allegiance

Roll call is taken *REED, SARNO, PETTIT, STORY, PIERSON are present*

Additions/deletions to the agenda: *None*

Conflicts of interest: *None*

Correspondence: *None*

Open for public comment: *None*

Guests or Presentations - *Service Recognition presented to Adam Sarno for 10 years of service.*

Consent Agenda

- Regular Board Meeting Minutes for April 14, 2021
- Paid Bills and Reference Check Register
- Year-to-Date Budget – *PULLED FROM CONSENT AGENDA*
- Balance sheet

M/S PETTIT/SARNO to APPROVE the Consent Agenda excluding the Year-to-Date budget. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

MOTION APPROVED

Chief's Report

Chief Green reported that call volume is at a total of 422 calls for the year so far which is 82 more than this same time last year.

A. Macdonald there was a recent \$83k deposit from the CVRF Grant for reimbursement of COVID19 related expenses. DOLA preapproved covering the repairs on Engine 17 because staff was able to prove there was undue hardship and wear and tear to the apparatus specifically due to COVID related calls. Additionally, staff has submitted several million in federal requests for direct appropriate for station construction, education opportunities, etc.



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Chief Nathe provided an update on the E17 repair parts. They are almost in and as the reserve truck is available, they will get us in for service.

Chief Green gave an update of the timeline and details for the RFQ Fire Station/Training Center for Architect/Design/Build services. Director Sarno requested a short list for consideration.

Chief Green provided a brief update on the recent Lieutenant hiring process.

District Business

1. Year-to-Date Budget (*Pulled from consent agenda by Director Reed for further discussion and review*)

Director Reed asked for explanation of cost overruns reflected in the budget for the last few months.

K.Townsend explained that there have been unanticipated hiring processes this year and workers compensation costs have caused an overrun. Some of the expenses in this category will be moved into the COVID expenditures. Additionally, the lease payments show as a reimbursed expense line item.

Chief Green also provided the major overture in Fire Prevention is due to the County adopting the 2021 Fire Code and an unexpected need to update the NFPA books. The overages in Fire Prevention will be offset by incoming development and permit fees.

With all the current changes and shuffling for the COVID grant Staff will start providing a variance report that provides explanations of some of the significant budget lines.

M/S REED/SARNO to APPROVE the Year-to-date budget. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

MOTION APPROVED

2. **Approval of CIP Expenditure – Command Truck**



Wellington Fire Protection District

Staff recommends the Board authorize the purchase of the South Metro command vehicle with all its accessories (valued at \$20,000) included at a negotiated price not to exceed \$25,000 from the District Capital Impact Fee Fund. The updated 2021 CIP funding schedule anticipates a \$25,000 investment in the purchase of the Battalion vehicle.

M/S SARNO/STORY to APPROVE the staff recommendation to purchase the fleet vehicle from South Metro at a price to not exceed \$25,000. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

MOTION APPROVED

Other

Director Sarno asked for the cause of an investigation regarding a fatality fire North of Wellington. Chief Green reported the investigation is open with no definitive cause at this time.

Director Story and R. Gonzales had a brief discussion regarding a major incident along I-25.

Director Reed requested a future agenda item to discuss the non-potable water agreement. Director Reed requested the item to be scheduled an agenda after the regular June meeting.

Chief Green and A. Macdonald met with the Property and Liability Insurance company to discuss a \$4700 increase to the 2022 renewal. Because of workers comp claims there was an unexpected increase after the District was set to receive a decrease. The Board will not need a formal presentation and will anticipate it on the July agenda.

*Chief Green requested the Board of Directors be present for an all Staff Meeting and Special Meeting June 30th to have a work session and budget heavy meeting. **M/S PETTIT/SARNO to APPROVE SPECIAL MEETING for the purpose of attending a Mid-Year Budget Meeting and to attend a BBQ in June at Station 16 starting at 4:00 PM. Roll call is taken:***

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

MOTION APPROVED

Station 16
8130 3rd Street
Wellington, CO 80549



Station 17
108 E County Road 66
Fort Collins, CO 80524

Wellington Fire Protection District

Adjournment - *DIRECTOR REED adjourned the meeting at 5:09 pm*