



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The Regular Board Meeting of the Wellington Fire Protection District was called to order at 4:26 PM on March 10th, 2021, and the meeting was held in Station 17 located at 108 E CR 66., Fort Collins, CO 80524.

Roll call is taken: *REED, SARNO, PETTIT, STORY, PIERSON are present*

Additions/deletions to the Agenda: *spelling correction on item 2 in packet*

Conflicts of interest: *- none*

Correspondence:

Congressman Joe Neguse thanked the District for the wildland efforts in 2020.

Open for public comment: *-none*

Guests or presentations *- none*

Consent agenda

- *Minutes for **March 10, 2021 Regular Board Meeting***
- *Paid bills and reference check register*
- *Balance sheet*
- *Year to date budget*

M/S PIERSON/STORY to APPROVE the Consent Agenda. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

Chief's Report

PFA Fire Chief finalist should be selected soon. Greeley Fire Chief process is underway, and Loveland will also be having a Fire Chief process starting soon. A fleet services agreement is under negotiation until the new Chief is onboarded with PFA. PFA is addressing our fleet needs outside the agreement as needed until the agreement is finalized.



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The call volume is up to 190 calls as of the end of February. There was a fatal fire that is still under investigation. Station 17 was the first crew on scene and the structure was fully involved upon arrival.

Chief Green is meeting with Town Administrator Patti Garcia and LCSO to put together a preventative plan for the incoming snowstorm event dubbed "Snowmagedon".

The fee waiver agreement was presented to Patti Garcia for Board of Trustee consideration. She just started with the Town within the last few months.

Capt. Pettit and the District have taken steps to assist and expedite the new Wellington High School review process to prevent construction delays from the State plan reviewers and inspectors. We were able to contract with a third party which will allow the District to collect plan review and inspection fees from the school district. CAPT. PETTIT updated the Directors that the State and PSD are thankful for the District stepping in to help. CAPT. PETTIT provided a brief description of the current construction status of the High School.

District Business

1. SDA Letter of Support

A. MACDONALD - Ann Terry with the Special District Association is requesting support of the Essential Services Act through the American Rescue Plan Act letter for support. The letter requests support for the funds to be available to use in Special Districts.

M/S PETTIT/SARNO to support S. 91, the Special Districts Provide Essential Services Act; Include in American Rescue Plan Act. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

2. Vision, Mission and Values

CHIEF GREEN - District Management is requesting approval from the District Board for the presented Vision, Mission and Values Statement. The VMV is intended to help drive



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

strategic initiatives, measurable goals, objectives, and assist with overall decision-making.

Vision Statement: Always becoming...essential community partners, dynamic emergency services, and exceptional people.

Mission Statement: A cohesive team of highly-skilled, professional responders exceeding expectations with courage, confidence, and uncompromising safety.

Values: Courage – Family – Forward

DIRECTOR REED asked for clarification regarding the “always becoming” and is it intended to be something we are always striving for? Chief Green, “correct, the Mission Statement drives the Vision which is intended to be a reachable goal.”

M/S PETTIT /SARNO to approve the presented Vision, Mission and Values Statement. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

3. CIP Amendment -Fleet schedule adjustment

CHIEF GREEN - The addition of a reserve engine and refurbishment of an existing front-line engine in 2021 are prompting this current modification. However, adjustments for 2022 and 2023 represent fleet planning changes and extended delivery times for planned new purchases. These modifications also result in an overall savings of \$200,000 over the next four years. Staff recommends the Board authorize the 2021 modifications to the CIP Fleet Schedule.

DIRECTOR SARNO asked if it would make sense to look at refurbing the Engine from Loveland. CHIEF NATHE it would not be cost effective and the current modification to the CIP would allow the engine to become a training engine exclusively.



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

CHIEF GREEN the build time for a quint is currently 18-24 months with an anticipated delivery date of sometime in 2023.

DIRECTOR REED the staff Ford fleet vehicle does not outline an alternative option in the CIP? CHIEF GREEN “correct, we are going to extend the use of the RAM and Battalion Chief vehicle.” The day-to-day fleet will be recycled response vehicles as they are decommissioned.

M/S SARNO/STORY to approve the amendment to the CIP. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

4. RFP – Aerial Apparatus

Staff is requesting approval to move forward with posting and forming committees to evaluate and execute the RFQ and RFP processes. The proposed timelines for the RFQ and RFP are in alignment with the CIP. The Board will have final approval of Contracts and Contractors. Staff suggests one Director serve on each committee and the RFQ and RFP are approved to proceed contingent on attorney review/approval. Any significant changes, negotiations and final selections will require Board authorization. Staff is requesting approval to proceed contingent on attorney review and approval of the RFP and RFQ. CHIEF NATHE felt that based on where the original remaining members of the quint committee were with the specification process it was time to begin the RFP process.

DIRECTOR SARNO volunteered to serve on the RFP committee as a continuation of prior service on the committee.

CHIEF GREEN to date we have collected approximately \$50,000 in impact fees.



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

M/S PETTIT/ SARNO for staff to proceed with forming committees and proceed with the RFP process, DIRECTOR SARNO volunteered to serve as the Board representative, and is contingent upon attorney review and approval. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

5. RFQ - Design Build – Contract for Fire station/training facility

Reference discussion in agenda item 4, item 5 is a continuation of the discussion.

DIRECTOR PETTIT volunteered to serve on the RFQ committee.

M/S SARNO/PIERSON for staff to proceed with forming committees and proceed with the RFQ process, DIRECTOR PETTIT volunteered to serve as the Board representative, and is contingent upon attorney review and approval. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

6. Emergency Refurbishment request - E17

Staff recommends the Board authorize the emergency powertrain and pump refurbishment of E17 at a cost not to exceed \$90,000. The current CIP funding schedule anticipates a \$50,000 investment in upgrades/refurbishing of our light duty wildland brush trucks. In December 2020, the CIP was modified to reassign this \$50,000 investment for the purchase of a used 2004 Rosenbauer Engine to serve as a reserve engine. The current Capital Fund is adequate to accommodate this change through cash-funding or financing.



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

M/S SARNO/ PETTIT to not to exceed \$90,000 refurbishment, to be completed as soon as possible, and notify the Board of the outcome. Roll call is taken:

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

DIRECTOR REED reiterated that if \$90,000 is necessary for the refurbishment the Board is to be notified.

- 7. Executive Session for §24-6-402(4)(a), C.R.S.,** Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.

M/S REED/STORY to enter Executive Session at 5:38 PM for §24-6-402(4)(a), C.R.S., Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Battalion Chiefs, Chief Green, Deputy District Manager, K. Townsend are requested to be present for the Executive Session. *Roll call is taken:*

<i>Reed</i>	<i>YES</i>
<i>Pierson</i>	<i>YES</i>
<i>Pettit</i>	<i>YES</i>
<i>Sarno</i>	<i>YES</i>
<i>Story</i>	<i>YES</i>

M/S REED/SARNO to close the Executive session and resume the Regular Board meeting at 6:01 PM.

[continued]

Station 16
8130 3rd Street
Wellington, CO 80549



Station 17
108 E County Road 66
Fort Collins, CO 80524

Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

CERTIFICATION BY BOARD PRESIDENT

I, Sue Reed, hereby certify that I served as the chairperson of the Executive Session of the Regular Meeting of the Board of Directors held on March 10, 2021 and that the entire executive session was confined to discussing matters related to **§24-6-402(4)(a), C.R.S.**, Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest and no decisions were made.

Sue Reed, Board President

Attest:

Ken Pettit, Board Secretary

Other

DIRECTOR SARNO suggested that staff have the septic at Station 17 serviced.

DIRECTOR PETTIT suggested that staff have the sand trap at Station 16 serviced.

Adjournment – *DIRECTOR REED adjourned the meeting at 6:05 pm*