



Wellington Fire Protection District REGULAR BOARD MEETING MINUTES

The **Regular Board Meeting** of the Wellington Fire Protection District will be called to order at approximately 4:04 PM. The meeting will be held at **Station 16** located at 8130 3rd St, Wellington, CO 80549 on **August 10, 2021**. Please contact our administrative office for social distancing guidelines or additional attendance accommodations.

Pledge of Allegiance

Roll Call – *DIRECTORS PRESENT Reed, Pettit, Sarno, Pierson, Story*

Additions/Deletions to the Agenda

- *Staff requested to add correspondence*
- *Staff request to move item number 5 to number 1*
- *Director Reed requested to postpone item 8 to a later date*

Conflicts of Interest - *none*

Correspondence - *attached*

Open for Public Comment - *none*

Guests or Presentations

Consent Agenda

- Regular Board Meeting Minutes for July 2021
- Paid Bills and Reference Check Register
- Year-to-Date Budget
- Balance sheet

M/S Pettit/Story to approve the consent agenda as presented. Voice vote unanimous; motion APPROVED.

Chief's Report

Chief Nathe asked R. Gonzales to give an update on call volume. WFPD has received 113 calls over the prior year which results in a 19% increase for the year so far. A majority of the calls are medical related.

District Business

1. RESOLUTION 2021-04 BUDGET AMENDMENT

a. Resolution Presentation

Agenda item presented by A. Macdonald, Deputy District Manager. This agenda item was previously tabled. The CPA made the adjustments to the journal entries that may have come in



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2019 and was paid in 2020. A. Macdonald asked K. Townsend to provide explanation for the Administrative payroll expenses. The overage was due to COVID and it is. A. Macdonald reminded the board that in 2020 we were in a deficit which after wildland, stringent budget practices and CVRF Grant that allowed the District to start 2021 in the positive. Unplanned expenditures can be seen as a direct offset with the revenue from the COVID grant. Because the District was able to offset some payroll expenses it provided the opportunity to get ahead.

DIRECTOR REED asked about the unanticipated expenses. A Macdonald provided that additional unanticipated expenses included contract and service leases, administration, and EMS supplies (PPE).

DIRECTOR PETTIT asked for clarification on the \$2.37. A. Macdonald provided that was the amount that was de-obligated from the CVRF Grant.

DIRECTOR PETTIT asked if K. Townsend would like to add anything additional. No additional comment or detail was provided.

b. Public Hearing

DIRECTOR REED opened the Public Hearing for comment at 4:31 pm. No public comment provided, and the Board resumed the regular meeting.

c. Consideration for adoption

M/S PETTIT/PIERSON to ADOPT RESOLUTION A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WELLINGTON FIRE PROTECTION DISTRICT AMENDING THE 2020 BUDGET AND APPROPRIATING ADDITIONAL SUMS OF MONEY. Voice vote unanimous; motion APPROVED.

2. RESOLUTION 2021-05 BEING A RESOLUTION TO AMEND THE 2009 THIRD AMENDED INTERGOVERNMENTAL AGREEMENT OF LARIMER EMERGENCY TELEPHONE AUTHORITY AND TO AUTHORIZE A SIGNATURE ON THE PROPOSED 2021 FOURTH AMENDED IGA OF LETA

a. Presentation of Resolution

R. Gonzales represented WFPD in the discussions for renewing the LETA agreement. Staff recommends adoption of a Resolution to memorialize the agreement.

b. Public Hearing



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No questions or comment from the public. DIRECTOR REED closed the Public Hearing and resumed the Regular Board Meeting at 4:33 PM.

c. Consideration for adoption

M/S PETTIT/STORY to ADOPT RESOLUTION 2021-05 BEING A RESOLUTION TO AMEND THE 2009 THIRD AMENDED INTERGOVERNMENTAL AGREEMENT OF LARIMER EMERGENCY TELEPHONE AUTHORITY AND TO AUTHORIZE A SIGNATURE ON THE PROPOSED 2021 FOURTH AMENDED IGA OF LETA ; and, Per Article XVII of the 2009 Third Amended IGA of LETA; and, Wellington Fire Protection District votes to amend the 2009 Third Amended IGA; and, Wellington Fire Protection District approves the proposed 2021 Fourth Amended IGA of LETA attached hereto and agrees to become a signatory thereto; and Wellington Fire Protection District authorizes Tyler Nathe, Battalion Chief to sign the proposed 2021 Fourth Amended IGA of LETA on its behalf. Voice vote unanimous; motion approved.

3. Discussion -RFP 2021-01 Aerial Apparatus

DIRECTOR SARNO met with Chief Nathe and had concerns regarding the the outreach for notification for RFP 2021-01. Chief Nathe confirmed that we did our due diligence however we did not receive the response from potential vendors as we had anticipated. DIRECTOR SARNO provided DIRECTION to Chief Nathe to re-issue an RFP.

CHIEF NATHE provided the RFP committee could have done a better job with due diligence and will work to do a better job moving forward with the process.

4. Discussion - RFQ 2021-02 Fire Station Construction and Design

DIRECTOR SARNO commented on the work, commitment and process used by the facilities committee for RFQ 2021-02 was handled professionally and they went above and beyond. CHIEF DORITY does not have any reservations regarding the recommendation of the committee and echoed the sentiment of Director Sarno. Elder & ALM2S and A&P/Oz are the two finalists. DIRECTOR PIERSON would like a tour of the Patterson Property. DIRECTOR PETTIT requested a brief presentation to the BOD at the next meeting. A.Macdoanld will coordinate the DIRECTION from the BOD for presentation at the September meeting. DIRECTOR STORY would like to table the decision until the organization stabilizes. DIRECTOR REED asked for clarification on the role of an Owners Rep. A. Macdonald explained the role and responsibility of an Owners Rep. CHIEF NATHE also provided input on the role of an Owners Rep.

M/S PETTIT/SARNO to table the Fires Station Design and Construction conversation until the September Board meeting.

5. Discussion & Consideration - Fee Waiver IGA



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Moved to item #1. A. Macdonald provided the overview and brief summary of a fee waiver agreement between WFPD and the Town of Wellington (TOW). DIRECTOR SARNO requested clarification that the cap is set for \$5000 before Board Approval will be needed. Additionally, the term was recommended to be for a period of 10 years. DIRECTOR PETTIT asked for staff input. A. Macdonald provided an overview of the prior discussions at the Board. The TOW will benefit more than WFPD through this agreement; however, exchanging taxpayer dollars back and forth between government entities is not favorable.

Patty Garcia, Town Administrator for the TOW commented that she wanted to approach this agreement with caution and set it up for success for future leadership. The agreement will be presented in the at the next Board of Trustee meeting.

DIRECTOR SARNO suggested the disposition of the fee waiver should be tabled until the TOW BOT make a decision.

M/S Pettit/Sarno motion to table this item to the next regular board of director meeting. Voice votes unanimous; motion APPROVED.

6. Discussion – In Home Daycare Discussion (State of Colorado HB # 21-1222 & Public Education Program)

Capt. Pettit provided a follow up with more formal information from the Chief's Report last month regarding HB21-1222 that impacts regulations for in home daycares. (State of Colorado HB # 21-1222 & Public Education Program). A. Macdonald provide a brief update on the government affairs discussions between the TOW and WFPD when it comes to enforcing fire and life safety regulations or providing public education to address the challenges with in-home daycares. Capt. Pettit provided an overview of the public education program he is working on with R. Gonzales to obtain voluntary compliance for issues or concerns relative to fire and life safety objectives. Additionally, this program will still allow Operations to obtain the information for our database to assist with deploying adequate resources in the event of an emergency. The inspection is free to the community and there is no recourse for not following through on recommendations resulting from the inspection.

DIRECTOR SARNO shared his disappointed in the State Fire Chiefs and at other legislators' office for not taking a strong stance on ensuring the safety for children in this situation. I understand this was a way to provide more affordable daycare however the unintended consequences are the concern. This was not a decision the Fire District made and there should be two areas of focus here is to provide increased education where the decision came from and why this decision was made.

DIRECTOR REED this is an opportunity to educate the community.



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R Gonzales, provided the Open House ins coming up this fall and it will be a great opportunity to answer questions and rollout the safety program. There have been multiple case studies that have shown deficiencies that could have prevented in child deaths at in-home daycares

There are approximately 35 in home daycares that can now have up to 12 kids and or infants. Most of them use their basement for their daycare spaces and maybe one or two have fire sprinkler systems.

7. Discussion & Consideration - Non-potable water agreement

The Non-potable agreement has been redlined and tabled for conversation. The share costs are based on a denomination or reduced every time a new home is built within the subdivision. The agreement applies to Outlot A and not Outlot B. DIRECTOR STORY two items to be rediscussed to belong to the HOA and the other was the requirement to purchase a TOW water tap DIRECTOR REED agreed and would like the requirement removed or modified to use the taps we are purchasing through the agreement. Staff will bring the non-potable agreement back prior to Closing.

An amendment will be presented to the BOD for consideration at the next meeting to extend the closing date for Outlot A.

8. Chief Green Retirement Discussion - agenda item pulled

Other

DIRECTOR SARNO requested to schedule a Special Meeting to hold an executive session for August 25th at 4:00 PM. Sarno would like just the Board of Directors to be in attendance. DIRECTOR REED will provide further direction to A.Macdonald M/S SARNO/STORY to add a Special Meeting on August 25th at 4:00 PM for an Executive Session at Station 16. Voice Vote unanimous; MOTION PASSED. (The meeting was rescheduled for September 2, 2021).

Brief update on wildfire in Steamboat Springs and Oregon from Chief Nathe.

Director Pierson provided direction for the Patterson tour. It will be posted as a Work Session in case three or more are in attendance.

Calendar Items

- **9/11 Ceremony and Tribute to the Heroes Concert featuring Kenny Loggins**
- **SDA Conference September 14-16 Keystone, Colorado**

Director Sarno, Director Pettit and Ashley are signed up to attend. There is one room left in the condo if someone else wants to attend in person. Two Board members will need to initial the requisition form.

Station 16
8130 3rd Street
Wellington, CO 80549



Station 17
108 E County Road 66
Fort Collins, CO 80524

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- **Budget Retreat September 22nd** – *Director Reed requested we move the retreat to the September 23rd. Unanimous consensus on the date and time. Taco bar and venue tbd.*

MS PETTIT/STORY to adjournment at 5:38 pm.