



Wellington Fire Protection District SPECIAL BOARD MEETING MINUTES

The **Special Board Meeting** of the Wellington Fire Protection District was called to order at 6:00 PM. The meeting was held at **Station 16** located at 8130 3rd St, Wellington, CO 80549 on **September 16th, 2021**.

Pledge of Allegiance

Roll Call – *PRESENT DIRECTORS: REED, SARNO, PETTIT, PIERSON, STORY*

Additions/Deletions to the Agenda – *Guests*

Conflicts of Interest - *none*

Correspondence - *none*

Open for Public Comment - *none*

Guests

- *Larimer County Sheriffs Office presented a Sheriffs letter of Commendation and Service Commendation to Rachael Gonzales for the services provided at the Cameron Peak Fire in 2020.*
- *Tom DeMint, former PFA Fire Chief to introduce himself, share his experiences with the Board, ask questions and answer questions.*

District Business (32:41)

1. Hiring Interim Fire Chief

The Board discussed with Staff collectively regarding the need for a job description, salary range, the interview process and logistics of hiring of an Interim Fire Chief. No more than five staff members can participate in the interview panel with the Board. Questions for the interview can be submitted to K.Townsend to compile for the Board. The Board would like to also continue planning for hiring a permanent Fire Chief. Director Reed will follow up with legal counsel to verify finalist timelines and posting requirements.

MS REED/SARNO for a SPECIAL MEETING and WORK SESSION for SATURDAY for 8:00 AM at Station 16 for the Interim Fire Chief Hiring Process. Voice vote unanimous; MOTION APPROVED.

2. RFQ 2021-02 Fire Station Design and Construction

The Board wanted to bring the decision back for the finalist selection of the RFQ 2021-02 Fire Station Design and Construction when all Directors could be present.

M/S STORY/PETTIT MOTION to AWARD Elder Construction/AL2MS as the selected finalist and for A.Macdonald to begin negotiating a contract with the finalist for Boar consideration.



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3. Employee Handbook

M/S SARNO/STORY to TABLE the Employee Handbook until the October Regular Board meeting. Voice votes unanimous; motion passed.

4. 2022 Budget Development

The Board asked for a brief update on the 2022 budget development process. CHIEF DORITY briefed the Board on the current budget development and what the Board can expect at the Work Session for an upcoming work session. There are two budgets that need to be adopted this year, an Operating Budget and a CIP Budget. Priorities need to be set by the Board at a later date to assist with future budgets.

Executive Session

M/S PETTIT/STORY to enter Executive Session pursuant to Section §24-6-402(4)(f) for the purposes of discussing a personnel matter regarding Tyler Nathe, Battalion Chief at 7:59 PM. Voice unanimous; motion passed.

M/S REED/STORY to end the Executive Session and resume the Regular Board Meeting at 8:34 PM. Voice unanimous; motion passed.

Director Reed/Story adjourned the meeting at 8:35 PM.